

**Kemptville District Hospital
Board of Directors Meeting
Thursday, September 21, 2017
KDH Boardroom
Kemptville, ON
6:30 pm**

Minutes

1. **Call to Order:** K. Cooper, Chair, called the meeting to order at 6:37 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

Present:	B. Baxter M. Harrison R. Morais	C. Chisholm Dr. P. McGregor J. Neubauer	K. Cooper (Chair) F. Vassallo D. Ulrichsen	P.-E. Cloutier C. Parsons
Regrets:	C. Burke S. Saslove	P. Currie F. Onasanya	G. Poapst E. MacPherson	Dr. S. Rutherford
Management / Staff and Guests:	L. Mignault (Recorder)	L. LeClair	J. Read	M. Graham

3. **Reaffirm the Mission:** KDH's mission was re-affirmed by F. Vassallo.
C. Parsons shared a recent personal experience in the ER at KDH, and how pleased her family was with the care that was received and with the positive outcome.
4. **Client Centred Care:** J. Read shared a compliment that was received from a very satisfied day surgery patient.
5. **Education:** *No education session was held at this meeting.*
6. **Additions/Changes to the Agenda:**
Move item 13.1 to follow 8.0, and remove items 9.5.3 and 9.5.4 from the agenda.
7. **Approval of Consent Agenda Items:**
Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approve for motion, items, 9.1.1 Compliance Report, 9.1.2 CEO Report, 9.1.3 CNO Report, 9.2.1 Chief of Staff Report, 9.3.2 Q12017-2018 Operational Plan Update and Status Report, 9.4.2 Quality Improvement Plan (QIP) 2017-2018 Q1 Report, 9.5.2 2017-2018 Q1 Financial Report, and 10 Action Item Registry.

Item 8.0 Approval of Previous Minutes was moved from the consent agenda to "for discussion".

8. Approval of Previous Minutes: June 22, 2017

Motion: On a motion duly moved, seconded and carried, the Board approved the Minutes of the Previous Meeting of June 22, 2017, as amended.

13. In Camera:

13.1 Senior Management Remuneration – Executive Compensation

Moved In Camera at 6:48 pm on a motion moved.

Moved out of In Camera at 7:25 PM.

Motion: On a motion duly moved, seconded and carried, the Board approved the Executive Compensation Framework as presented.

9. Reports

9.1 Hospital

9.1.4 Enterprise Risk Management Dashboard Report at September 2017

Enterprise Risk Management at September 2017 was reviewed in its Dashboard format for the priority risks, previously reviewed in detail at the respective Board Committees. Discussion pertaining to the design of the report occurred with some noted format recommendations for future reporting.

9.2 Chief of Staff

9.2.2 Credentialing

Motion: On a motion duly moved, seconded and carried, the Board approved the hospital privileges for the following physicians, who have been credentialed as set out under Article 4 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws:

Re-App.	App.	Physician	Privilege Category
	√	Dr. Colin CUNNINGHAM	Courtesy – Radiology Realtime Medical
	√	Dr. Brandon NADEAU	Courtesy – Radiology Realtime Medical
	LoGS	Dr. Jakub MAJEWSKI	Courtesy – Infectious Diseases Telemedicine
√		Dr. Penelope MCGREGOR	Associate
	LoGS	Dr. Gregory ROSE	Courtesy – Infectious Diseases Telemedicine
	LoGS	Dr. Karan SHARMA	Courtesy – Infectious Diseases Telemedicine
	LoGS	Dr. Sunil VARGHESE	Courtesy – Infectious Diseases Telemedicine
√		Dr. Christian BALDAUF	Courtesy – Radiology Realtime Medical
√		Dr. Peter BIENKOWSKI	Courtesy – S/OR – Orthopaedics
√		Dr. Jennifer BOECKNER	Active
√		Dr. Jonathan BUTLER	Courtesy – Radiology Realtime Medical
√		Dr. Simon CHAN	Courtesy – S/OR – Plastics
√		Dr. Sachin CHITTE	Courtesy – S/OR – Plastics
√		Dr. Sheila CHOU	Courtesy – Radiology Realtime Medical
√		Dr. Wilfred CHUNG	Active
√		Dr. Patrick DAVISON	Courtesy – S/OR – General Surgery

Re-App.	App.	Physician	Privilege Category
√		Dr. Geoffrey DERVIN	Courtesy – S/OR – Orthopaedics
√		Dr. Aqeel DEGANI	Courtesy – S/OR – Surgical Assist
√		Dr. Daniel DUFOUR	Courtesy – S/OR – Anaesthesia
√		Dr. Robert J. FEIBEL	Courtesy – S/OR – Orthopaedics
√		Dr. Jean-Claude GAUTHIER	Courtesy – S/OR – General Surgery
√		Dr. Roberto GIACCONE	Courtesy – Neurology
√		Dr. Andrew GILCHRIST	Courtesy – S/OR – Anaesthesia
√		Dr. Wade GOFTON	Courtesy – S/OR – Orthopaedics
√		Dr. Justin HABA	Courtesy – Radiology Realtime Medical
√		Dr. Hooman HENNESSEY	Courtesy – Radiology Realtime Medical
√		Dr. Dennis JANZEN	Courtesy – Radiology Realtime Medical
√		Dr. Donna JOKINEN	Courtesy – Emergency
√		Dr. David JONES	Active
√		Dr. Paul KIM	Courtesy – S/OR Orthopaedics
√		Dr. Christopher KIRBY	Courtesy – S/OR – Anaesthesia with Admitting Privileges
√		Dr. Ginette LALONDE-KONTIO	Courtesy – S/OR – Anaesthesia
√		Dr. Peter LAPNER	Courtesy – S/OR – Orthopaedics
√		Dr. Patrick LEAHY	Active
√		Dr. Gregory LEONARD	Active
√		Dr. Andrew MARSHALL	Courtesy – S/OR – Orthopaedics
√		Dr. Jason MARTENS	Courtesy – Radiology Realtime Medical
√		Dr. Reza MASSOUD	Courtesy – S/OR – Anaesthesia
√		Dr. Wendy McCURDY	Courtesy – Radiology Realtime Medical
√		Dr. Ronald MONAGHAN	Courtesy – S/OR – General Surgery
√		Dr. Dan MOZEG	Courtesy – Radiology Realtime Medical
√		Dr. Paul O'BRIEN	Courtesy – Radiology Realtime Medical
√		Dr. Michelle RICKETTS	Courtesy – Radiology Realtime Medical
√		Dr. Douglas RITTER	Courtesy – S/OR – Orthopaedics
√		Dr. Suzanne RUTHERFORD	Active
√		Dr. Colin SENTONGO	Courtesy – S/OR – Anaesthesia, Emergency
√		Dr. Gordon THOMAS	Courtesy - Psychiatry
√		Dr. Rani TOLTON	Courtesy – S/OR – Surgical Assist
√		Dr. Jennifer TYNAN	Courtesy – Radiology Realtime Medical
√		Dr. Maha WANES	Active*
√		Dr. Lawrence WEISBROD	Courtesy – Radiology Realtime Medical
√		Dr. Tania ZAKHEM	Active
√		Dr. Shahram ZOLFAGHARI	Courtesy – S/OR – General Surgery

Legend

App = Application

LoGS = Letter of Good Standing

* Dr. Maha Wanes' credentials are approved on condition of upcoming recertification of ACLS.

9.3 Governance Committee

9.3.1 Governance Chair Report

R. Morais provided a verbal report of the activities of the Governance Committee meeting of September 12, 2017, including an update on upcoming education and the Board Retreat.

9.4 Quality and Safety Committee

9.4.1 Quality and Safety Chair Report

D. Ulrichsen provided a verbal report of the activities of the Quality and Safety Committee meeting of September 14, 2017.

9.4.3 Quality and Safety Committee Framework and Roadmap

M. Harrison shared a revised version of the Draft Framework and Roadmap, followed by discussion and feedback on the proposed Framework, which will continue as an ongoing development process.

9.4.4 Performance Indicators: June, 2017 Indicator Report

D. Ulrichsen reviewed the indicators presented to Board, and provided additional insight to the members.

9.5 Corporate Services Committee

9.5.1 Corporate Services Chair Report (including RVHS Report)

K. Cooper, in P. Currie's absence, provided a verbal report on the activities of the Corporate Services Committee meeting of September 20, 2017.

9.6 KDH Foundation Report -no report, newsletter distributed at the meeting.

Discussion was held regarding the KDH Foundation Newsletter and the upcoming events that the KDH Board members may wish to participate in.

9.7 KDH Auxiliary Report

C. Parsons provided a verbal update of activities of the Auxiliary including that a meeting was held earlier in the week at which they received the financial report from the previous year and learned that HeyDay generated more revenue this year than last. She shared that the Volunteer Program has been building over the summer; Volunteer roles in the new clinic space were also discussed.

10. Action Item Registry: *For Information only.*

11. Next Meeting:

KDH Clinic Grand Opening, 4:00 pm Friday, September 29, 2017 and **Board Retreat**, Saturday September 30, 2017. **Next regular Board Meeting:** October 26, 2017, 6:30 pm at Grenville Mutual Community Room.

12. Brief Recess: *No recess was necessary.*

14. **Adjournment:** There being no further business, the meeting was adjourned on a motion moved at 8:33 pm.



F. Vassallo, CEO



K. Cooper, Board Chair