

**Kemptville District Hospital
Board of Directors Meeting
Thursday, October 26, 2017
Grenville Mutual Building
380 Colonnade Drive, Kemptville, ON
6:30 pm**

Minutes

1. **Call to Order:** R. Morais, Vice-Chair, called the meeting to order at 6:35 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

Present:	B. Baxter C. Burke P.-E. Cloutier	P. Currie E. MacPherson Dr. P. McGregor	R. Morais (Chair) F. Onasanya G. Poapst	S. Saslove F. Vassallo
Regrets:	C. Chisholm K. Cooper	M. Harrison J. Neubauer	C. Parsons Dr. S. Rutherford	
Management / Staff and Guests:	L. LeClair	L. Mignault (Recorder)	A. Pinhey	J. Read

3. **Reaffirm the Mission:** KDH's mission was re-affirmed by C. Burke.

L. Mignault provided details on the Grenville Mutual Community Room health and safety requirements that included advising all guests of the locations of exits, fire extinguishers, fire alarms, first aid kits and the defibrillator.

4. **Client Centred Care:** J. Read shared a compliment and complaint, including the learning opportunities as a result of the complaint investigation.

F. Vassallo joined the meeting at 6:40 pm.

5. **Education:** S. Saslove provided a detailed presentation entitled Board Overview of Hospital Financial Statements and Funding. Members asked questions throughout the presentation, which provided a platform for additional learning opportunities and further discussion.

6. **Additions/Changes to the Agenda:** None.

7. **Approval of Consent Agenda Items:**

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approve for motion, items 8. Approval of Previous Minutes of September 21, 2017, 9.1.2 CEO Report, 9.1.3 CNO Report, 9.2.1 Chief of Staff Report, 9.3.2 Governance Committee Work Plan 2017-2018, 9.5.4 Quality & Safety Committee Work Plan 2017-2018, 9.6 Performance Indicator Ad hoc Committee Report, 9.7.2 Corporate Services Committee Work Plan 2017-2018,

9.7.3 KDH Human Resources Profile at September 20, 2017, 9.8 KDH Foundation Report, and 9.9 KDH Auxiliary Report.

Item 9.1.1 Compliance Report was moved from the consent agenda to “For Discussion”.

9. Reports

9.1 Hospital

9.1.1 Compliance

A question was asked with respect to the number of non-compliant MOHLTC inspection orders related to the Interim Long-Term Care Unit and specifically for additional information with respect to restraints. C. Burke reported the report did not have the most recent inspection result, which was non-compliance in only one item: i.e., bedrails. She reported that new legislated bed requirements were being implemented and the protocol was in place with one exception: i.e., Assessment form not on the patient’s charts. C. Burke indicated that this is being addressed, and KDH will be in compliance within the 90 day requirement. In addition, C. Burke provided details with respect to the restraints issue from the previous inspection for information.

9. Reports

9.2 Chief of Staff

9.2.2 Credentialing

Motion: On a motion duly moved, seconded and carried, the Board approved the hospital privileges for the following physicians, who have been credentialed as set out under Article 4 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws:

Re-App.	App.	Physician	Privilege Category
	LoGS	Dr. Eugene Kenneth Wai	Courtesy – S/OR - Orthopaedics
√		Dr. Senta Bauermeister	Courtesy – S/OR – Surgical Assist
√		Dr. Paul Beaulé	Courtesy – S/OR - Orthopaedics
	LoGS	Dr. Philippe Phan	Courtesy – S/OR - Orthopaedics
	LoGS	Dr. Stephen Kingwell	Courtesy – S/OR - Orthopaedics
	√	Dr. Lara Gizzi	Courtesy – ER
	√	Dr. Elizabeth Smith	Courtesy – Hospitalist

It is noted that Dr. Elizabeth Smith’s credentials are approved on receipt of the final two Letters of Reference.

* LoGS = Letter of Good Standing

9.4 Board Retreat

9.4.1 KDH 2.0 Follow Up Discussion

F. Vassallo provided a more recent version of the KDH 2.0 Document including a one page Vision Summary for members to review and provide feedback. Members asked questions regarding different aspects of the Vision Summary and content of the document, and provided constructive feedback regarding the future demographics of the KDH catchment area and care providers.

9.5 Quality and Safety Committee

9.5.1 Quality and Safety Chair Report

D. Ulrichsen provided a verbal report of the activities of the Quality and Safety Committee meeting of October 17, 2017.

9.5.2 Performance Indicators: June, 2017 Indicator Report

C. Burke reviewed the indicators presented to Board, and provided additional insight to the members.

9.5.3 Patient Bill of Rights

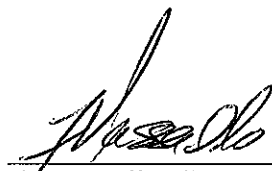
The Patient Bill of Rights was presented for approval following revisions by the Board Quality and Safety Committee. Several questions were raised by the members and, as a result, the Board Quality and Safety Committee will review the document again, informed by the discussion, and bring back to the Board for approval.

9.7 Corporate Services Committee

9.7.1 Corporate Services Chair Report

P. Currie provided a verbal report on the activities of the Corporate Services Committee meeting of October 19, 2017.

- 10. Action Item Registry:** *For Information only.*
- 11. Next Meeting:** Thursday, November 23, 2017, 6:30 pm at Grenville Mutual.
- 12. Brief Recess:** *Brief recess was held at 8:48 pm prior to in camera portion of the meeting.*
- 13. In Camera:**
Moved In Camera at 8:50 pm on a motion moved.
Moved out of In Camera at 9:05 pm.
- 14. Adjournment:** There being no further business, the meeting was adjourned on a motion moved at 9:05 pm.



F. Vassallo, CEO



R. Morais, Board Vice-Chair