

**Kemptville District Hospital
Board of Directors Meeting
Thursday, March 22, 2018
KDH Boardroom, Kemptville, ON
6:30 pm**

Minutes

1. **Call to Order:** K. Cooper, Chair, called the meeting to order at 6:30 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

Present:	C. Burke C. Chisholm K. Cooper (Chair) P.-E. Cloutier (T)	P. Currie M. Harrison E. MacPherson Dr. P. McGregor	R. Morais F. Onasanya C. Parsons G. Poapst	D. Ulrichsen F. Vassallo
Regrets:	B. Baxter	J. Neubauer	Dr. S. Rutherford	S. Saslove
Management / Staff and Guests:	L. LeClair	L. Mignault (Recorder)	A. Pinhey	A. Vaidyanathan

3. **Additions/Changes to the Agenda:** Item 9.1.2 was moved from the Consent Agenda for a brief discussion, Items 9.2.1 and 9.2.2 were removed from the Agenda (no reports).
4. **Re-affirming Mission:** KDH's mission was re-affirmed by C. Parsons.

P.-E. Cloutier joined the meeting via teleconference at 6:40 pm.

5. **Client Centred Care:** C. Burke shared a compliment and complaint, including the learning opportunities as a result of the complaint investigation.
6. **Education:** F. Vassallo and A. Vaidyanathan presented an overview of the Mental Health and Addictions Health Hub for Children and Youth project that KDH is developing, and elaborated on its progress to date. Various aspects of the initiative were reviewed with questions from members on the project.
7. **Approval of Consent Agenda Items:**

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approved for motion, items 8. Approval of Previous Minutes: February 22, 2018, 9.1.1 Compliance Report, 9.1.3 CNO Report, 9.1.5 Hospital Service Accountability Agreement (HSAA) 2018-2020, 9.4.2 Annual Priority Risk Assessment, 9.5.2.1 Annual IT Project Plan 2018-2019 Update, 9.5.2.2 IT Network Outage, 9.5.3 RVHS Operations, 9.5.4 RVHS Budget, 9.5.5 Policy No. 5 Fiscal Parameters and Policy No. 17 Fiscal Advisory Committee Terms of Reference, 9.6 KDH Foundation Report and 9.7 KDH Auxiliary Report.

9. Reports

9.1 Hospital

9.1.2 CEO Report

In addition to the CEO Report in the agenda, F. Vassallo conveyed the OHA pre-announcement of base funding for 2018-2019, followed by brief discussion.

9.1.4 Long Term Care Service Accountability Agreement (LSAA) Declaration

Motion: On a motion duly moved, seconded and carried, the Board authorized the Board Chair to declare (Schedule E – Form of Compliance Declaration report) that KDH, to the best of the Board’s knowledge and belief, has fulfilled its obligations under the long-term care service accountability agreement in effect during the applicable period (i.e. January 1, 2017- December 31, 2017), with no exceptions.

9.3 Quality and Safety Committee

9.3.1 Quality and Safety Committee Chair Report

D. Ulrichsen provided a verbal report on the Quality and Safety Committee meeting of March 13, 2018.

9.3.2 Approval of Multi-Sector Quality Improvement Plan (QIP) Submission

Motion: On a motion duly moved, seconded and carried, the Board approved the 2018-2019 KDH Multi-Sector Quality Improvement Plan, as presented.

The various teams involved were commended for the work involved in completing this year’s QIP, and in identifying challenges, gaps, and opportunities.

9.4 Governance Committee

9.4.1 Governance Committee Chair Report

R. Morais provided a verbal report on the Governance Committee meeting of March 7, 2018.

9.5 Corporate Services Committee

9.5.1 Corporate Services Committee Chair Report

P. Currie provided a verbal report on the March 15, 2018, Corporate Services meeting.

10. KDH Board Action Registry: *No outstanding Actions.*

11. Next Meeting: Thursday, April 26, 2018, 6:30 p.m. in the **KDH Boardroom.**

12. Brief pause.

13. In Camera:

Moved In Camera at 8:00 pm on a motion moved.
Moved out of In Camera.

14. **Adjournment:** There being no further business, the meeting was adjourned.



F. Vassallo, CEO



K. Cooper, Board Chair