

**Kemptville District Hospital
Annual General Meeting - June 22, 2017
Grenville Mutual, 380 Colonnade Drive, Kemptville**

MINUTES

- 1. Call to Order:** K. Cooper welcomed everyone to the 57th Annual Meeting of KDH and called the meeting to order at 6:30 PM.

Present:	L. Angus P. Currie E. MacPherson F. Onasanya F. Vassallo	B. Baxter M. Harrison Dr. P. McGregor C. Parsons	C. Chisholm A. Hysert R. Morais S. Saslove	K. Cooper (Chair) Dr. G. Leonard J. Neubauer D. Ulrichsen
Regrets:	C. Burke	P.-E. Cloutier	G. Poapst	
Management/Staff and Guests:	L. LeClair C. Van Vliet	B. Bryan (Recorder)	A. Pinhey	J. Read

- 2.** Dr. P. McGregor, KDH's new Chief of Staff, was introduced together with prospective Board members Bryonie Baxter and Elizabeth MacPherson. K. Cooper thanked outgoing members, Lis Angus and Ann Hysert for their contributions to the KDH Board. A round table, self-introduction followed.

K. Cooper reflected on the recent passing of Terry Butler, Councillor for the Municipality of North Grenville. Terry sat on the Kemptville District Hospital Board for a number of years and the Board was appreciative of his service to the hospital. The community will miss him a great deal.

- 3. Approval of Previous Minutes**

Motion: On a Motion duly moved, seconded and carried, the Board approved the minutes of June 23, 2016, as presented.

- 4. Motion to Receive Information Items**

Motion: On a Motion duly moved, seconded and carried, the Board approved to accept for information, 7.2 Chief Executive Report, 7.3 Chief Nursing Officer Report, 7.4 Chief of Staff Report, and 7.5 KDH Auxiliary Report.

Item 7.1 Board Chair Report was indicated "To Follow", but was not presented.

- 5. Receipt of Financial Statements and Consideration of Auditor's Report**

P. Currie indicated that the Board received a full financial report at the last Board meeting, and therefore he provided a short review for the benefit of the newcomers. There were no changes in assumptions, and no variances in the Notes to Financial Statements section of the

report. There was also nothing to report in changes to funding models. Please refer to the Financial Report for final opinions.

Motion: On a Motion duly moved, seconded and carried, the Board approved to accept the Financial Statements for the fiscal year ended March 31, 2017.

6. Appointment of the Auditors

P. Currie indicated that it would be good governance to look at other auditors. This will be done in September 2017, via an RFP and with a focus on looking for a sharper analysis especially with respect to cyber security and tax management. If there is a change in Auditors, it will be effective April 1, 2018. The hospitals' current auditors, KMPG, are aware of this process.

Motion: On a Motion duly moved, seconded and carried, the Board approved to appoint KMPG, Chartered Accountants, as Auditor to KDH for the fiscal year ending March 31, 2018.

8. By-law Revisions

8.1 Professional Staff Bylaws

Dr. G. Leonard provided an overview of the changes to the Professional Staff By-laws as they relate to Section 4.5 Procedure for Processing Applications for Appointment to the Professional Staff and 12.7 Chair/Chief of the Emergency Services Committee.

Motion: On a Motion duly moved, seconded and carried, the Board approved the adoption of the Professional Staff By-laws as amended.

Dr. G. Leonard explained that the reference to 'at their discretion' in 4.5.11 indicates that KDH can choose to accept a Letter of Good Standing (LoGS) or request a full application. This could happen if the LoGS did not meet KDH's requirements for credentialing. K. Cooper expanded that the Board is responsible for full credentialing for those physicians who consider Kemptville District Hospital as their 'home' hospital.

9. Election of Directors

R. Morais, Governance Committee Vice-Chair noted that the advertisement for applications for new members was only advertised for 2.5 weeks, resulting in 23 applications received and five interviews granted. He thanked the members of the nominating committee.

The following members are submitted for appointment and re-appointment:

For Election:

Elizabeth MacPherson
Bryonie Baxter

For Re-election:

Paul-Emile Cloutier (2nd Term)
Robert Morais (2nd Term)

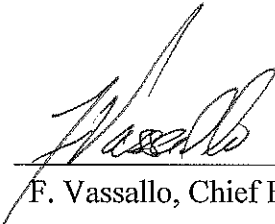
Motion: On a Motion duly moved, seconded and carried, the Board approved that the above individuals be elected or re-elected to the Board of Directors of the Kemptonville District Hospital.

K. Cooper identified that the current Board is comprised of six ex-officio members and 12 elected members. As an added note, Dr. Suzanne Rutherford was elected as President of Medical Staff at the Medical Advisory Committee (MAC) meeting on June 21, 2017, and in that capacity, becomes an ex-officio member with the KDH Board.

10. Next Meeting: 6:30 PM Thursday June 28, 2018.

11. Adjournment

Motion: On a Motion duly moved, seconded and carried, the meeting was adjourned at 6:52 PM.



F. Vassallo, Chief Executive Officer



K. Cooper, Chair