

**Kemptville District Hospital  
Board of Directors Meeting  
Thursday, June 28, 2018  
Grenville Mutual Building, 380 Colonnade Dr., Kemptville, ON  
6:30 pm**

**Minutes**

1. **Call to Order:** K. Cooper, Chair, called the meeting to order at 6:40 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

Present:	C. Burke C. Chisholm K. Cooper (Chair) P. Currie	M. Harrison E. MacPherson Dr. P. McGregor R. Morais	J. Nolan F. Onasanya S. Saslove B. Steacy	D. Ulrichsen F. Vassallo A. Vignuzzi A. Yee
Regrets:	B. Baxter	P.-E. Cloutier	J. Neubauer	Dr. Z. Saleh
Management / Staff and Guests:	B. Bryan B. Hale (Q&S Committee Chair)	L. Mignault (Recorder) C. Parsons	A. Pinhey J. Read	

3. **Additions/Changes to the Agenda:** None.
4. **Re-affirming Mission:** KDH's mission was re-affirmed by Robert Morais.
5. **Client Centred Care:** J. Read shared a compliment and complaint, including the learning opportunities as a result of the complaint investigation.
6. **Education:** None.
7. **Approval of Consent Agenda Items:**

*Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approved for motion, items 8. Approval of Previous Minutes: May 24, 2018, 9.1.1 BPSAA Year End Attestation/Declaration, 9.1.2 Compliance Report, 9.1.3 CEO Report, 9.1.4 CNO Report, 9.2.3 Medical Staff Officers & Committees List 2018-2019, and 9.3.2 Workplace Violence Prevention.*

9. **Reports**

9.2 **Chief of Staff**

9.2.2 **Chiefs of Departments**

*Motion: On a motion duly moved, seconded and carried, the Board approved the appointment of Chiefs of Departments as presented.*

#### 9.2.4 Medical Staff Policy

***Motion: On a motion duly moved, seconded and carried, the Board approved Medical Staff policy No. 31, Intubation of Patients on Medical / Surgical Unit, as reviewed and approved by the Medical Advisory Committee.***

#### 9.2.5 Credentialing

K. Cooper gave a brief summary of the credentialing process for the benefit of new Directors, noting that the Chiefs of Departments will be more involved in credentialing going forward within the new professional staff department structure.

***Motion: On a motion duly moved, seconded and carried, the Board approved hospital privileges for the following physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws:***

Re-Application	Application	Physician	Privilege Category
	LoGS	Dr. Rasveg S. Grewal	Courtesy - Cardiology
	√	Dr. Jean Pierre De Villiers	Courtesy – Radiology Realtime Medical

\* LoGS = Letter of Good Standing

#### 9.4 Governance Committee

##### 9.4.1 Governance Committee Chair Report

R. Morais advised that the Committee had not met since the last Board meeting, although there had been a teleconference held that would be reported on during the ‘in camera’ portion of the meeting. There were, however, motions put forth by the Committee included in the agenda as part of the Governance process.

##### 9.4.2 Professional Staff Departments

***Motion: On a motion duly moved, seconded and carried, the Board approved that the Professional Staff be organized into the following five Departments:***

- 1. Department of Anaesthesiology***
- 2. Department of Emergency***
- 3. Department of Family Medicine***
- 4. Department of Radiology***
- 5. Department of Surgery***

##### 9.4.4 Election of Officers

The process for the Election of Officers was provided by K. Cooper for the benefit of the new Directors.


***Motion: On a motion duly moved, seconded and carried, the Board approved that Robert Morais be declared elected as Board Chair, Peter Currie as Vice-Chair and Stephen Saslove as Treasurer.***

**9.4.5 Board of Directors Committees List 2018-2019**

***Motion: On a motion duly moved, seconded and carried, the Board approved the 2018-2019 Board of Directors Committees list, as presented.***


While there was no Chair Report from Corporate Services, P. Currie took the opportunity to thank F. Vassallo, A. Pinhey, and the senior team for their support and professionalism during his term as Chair of Corporate Services and Treasurer on the Board. Also given was a brief update on outstanding actions.

10. **KDH Board Action Registry:** *No outstanding Actions.*
11. **Next Meeting:** Thursday, September 27, 2018, 6:30 p.m. at Grenville Mutual.
12. *Brief pause.*
13. **In Camera:**  
Moved In Camera at 7:18 p.m. on a motion moved.  
Moved out of In Camera on a motion.
14. **Adjournment:** There being no further business, the meeting was adjourned on a motion.



---

F. Vassallo, CEO



---

K. Cooper, Board Chair