

**Kemptville District Hospital
Board of Directors Meeting
Thursday, January 24, 2019
Grenville Mutual Building, 380 Colonnade Dr., Kemptville, ON
6:30 pm**

Minutes

1. **Call to Order:** R. Morais called the meeting to order at 6:30 pm, followed by a welcome to all guests and a roundtable of introductions.
2. **Re-affirming Mission:** KDH's mission was re-affirmed by Jeff Nolan.
3. **Client Centred Care:** J. Read shared a compliment and complaint, including the learning opportunities as a result of the complaint investigation.
4. **Education:** The movie presentation of "Falling through the Cracks: Greg's Story", was viewed by the Board and invited guests, followed by a discussion led by F. Vassallo, KDH CEO. Members and guests shared their observations of Greg's story along with personal experiences and feedback from their own interactions with the health care system.

R. Morais thanked all invited guests for attending the presentation, and L. Crosby, J. Desormeaux, K. Van de Ven, and O. Retallack left the meeting at 7:45 pm.

5. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

The following Territorial Acknowledgement was made by Board Chair R. Morais:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.

Present:	B. Baxter P. Currie R. Morais (Chair) D. Ulrichsen	C. Burke M. Harrison J. Neubauer F. Vassallo	C. Chisholm E. MacPherson J. Nolan A. Yee	P.-E. Cloutier Dr. P. McGregor B. Steacy
Regrets:	K. Cooper	Dr. Z. Saleh	S. Saslove	A. Vignuzzi
Management/Staff:	A. Pinhey	B. Hale	L. Mignault (Recorder)	J. Read
Guests:	L. Crosby, Exec. Director, Children's Mental Health of Leeds & Grenville	J. Desormeaux, Project Lead, KDH Mental Health and Addictions Health Hub	Kris Van de Ven, Connect Youth	O. Retallack, KDH Patient and Family Advisor

6. **Additions/Changes to the Agenda:** Addition of 9.1.4 Long-Term Care Home Accountability Planning submission (LAPS).

7. **Approval of Consent Agenda Items:**

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 8.0 Approval of Previous Minutes: November 22, 2018, 9.1.1 Compliance Report, 9.1.2 CEO Report, 9.1.3 CNO Report, 9.2.1 COS Report, 9.3.2.1 Board Policy Review No. 03 Communication between Board and Management, 9.3.2.2 Board of Directors Draft Policy No. 24 Board and Committee Expenses, 9.3.3 Strategic Planning Ad Hoc Committee Terms of Reference, 9.3.4 Board Retreat Outcomes and Survey Results, , 9.4.2 2018-2019 Patient Engagement Strategy Q3 Report, 9.4.3 2019-2020 KDH QIP Development Status Report, 9.4.4 Patient Declaration of Values, and 9.6.1 Strategic Planning Ad Hoc Committee Report.

Action: Agenda Item 9.1.1 Compliance Report was briefly discussed regarding the reference to the next report due for compliance with the Accessibility for Ontarians with Disabilities Act (AODA). The dates will be revised to reflect accurately the “next report due” notation on the February Compliance Report to Board.

9. **Reports**

9.1 **Hospital**

9.1.4 **Long-Term Care Home Accountability Planning Submission (LAPS)**

Motion: On a motion duly moved, seconded and carried, the Board approved the 2019-2022 Long-Term Care Home Accountability Planning Submission (“LAPS”), previously submitted for initial review in November 2018, now being submitted as final, with minor changes from the original preliminary submission, as presented.

9.2 **Chief of Staff**

9.2.2 **Medical Staff Policies**

Motion: On a motion duly moved, seconded and carried, the Board approved Medical Staff Policies No. 22 Managing Laboratory Culture Results, No. 23 Disposition of Laboratory Interim Reports, and No. 24 Use of Non-Standardized Laboratory Testing as reviewed and presented.

9.2.3 **Credentialing**

Motion: On a motion duly moved, seconded and carried, the Board approved hospital privileges for the following physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws:

Re-Application	Application	Physician	Privilege Category
√		Dr. John Brisebois	Courtesy - Emergency
√ - revision		Dr. Senta Bauermeister	Courtesy – S/OR – Surgical Assist, Sports Medicine Clinic
	√	Dr. Benjamin Walsh	Courtesy – S/OR Surgical Assist
	√	Dr. Sophie Petitcherc	Courtesy – Radiology Realttime Medical (Temporary issued Jan 7 2019)
	√	Dr. Gurender Rattan	Courtesy – S/OR Surgical Assist
	LoGS *	Dr. Nadia Balaa	Courtesy – S/OR Surgical Assist
Temporary to continue		Dr. Randa Berduscu	Courtesy – S/OR Orthopaedics

* LoGS = Letter of Good Standing

STATEMENT OF COMPLIANCE

It is attested that currently there are no physicians practicing at Kemptville District Hospital who do not hold valid privileges.

9.3 Governance Committee

9.3.1 Governance Committee Chair Report

P. Currie, Committee Chair, provided a verbal report on the Governance Committee meeting of November 13, 2018.

9.4 Quality and Safety Committee

9.4.1 Quality and Safety Committee Chair Report

B. Hale, Committee Chair, provided a verbal report on the Quality and Safety Committee meeting of November 8, 2018.

9.5 Corporate Services Committee

9.5.1 Corporate Services Committee Chair Report

C. Chisholm, Committee Vice Chair, provided a verbal report on the Corporate Services Committee meeting of November 15, 2018.

- Moved in camera on motion at 8:06 pm.
- Moved out of in camera on motion at 8:23 pm.

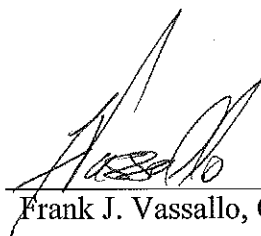
9.5.2 2019-2020 Hospital Accountability Planning Submission (HAPS) Budget Approval

Motion: On a motion duly moved, seconded and carried, the Board approved the 2019-2020 HAPS presented with a deficit position of \$309,129 for the January 31, 2019 submission requirement.

9.6 Strategic Planning Ad Hoc Committee Chair Report

P.-E. Cloutier, Committee Chair, provided a verbal report on the progress of the committee following their second meeting. The Committee Terms of Reference have been approved on the consent agenda, and members are working on various aspects of the review and will report on progress at subsequent Board meetings.

10. **KDH Board Action Registry:** *No outstanding Actions.*
11. **Next Meeting:** Thursday, February 28, 2019, at 6:30 pm., Grenville Mutual.
12. *Brief pause.*
13. **In Camera:**
 - Moved in camera on motion at 8:25 pm.
 - Moved out of in camera on motion at 8:35 pm.
14. **Adjournment:** There being no further business, the meeting was adjourned on a motion at 8:35 pm.



Frank J. Vassallo, CEO



Robert Morais, Board Chair