

**Kemptville District Hospital
Board of Directors Meeting
Thursday, April 23, 2020
Via Teleconference/Zoom Meeting
6:30 pm**

Minutes

1. **Call to Order:** R. Morais, Board Chair, called the meeting to order at 6:30 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

The following Territorial Acknowledgement was made by Board Chair R. Morais:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.

Directors:		Present	Regrets			Present	Regrets			Present	Regrets
B. Baxter			X	C. Burke	√		C. Chisholm	√			
P.-E. Cloutier	√			P. Currie	√		B. Hale				X
M. Harrison	√			E. MacPherson	√		Dr. P. McGregor	√			
R. Morais, Chair	√			J. Nolan	√		Dr. Z. Saleh				X
S. Saslove	√			B. Steacy	√		K. Strackerjan	√			
D. Ulrichsen	√			F. Vassallo	√		A. Vignuzzi	√			
A. Yee	√										
Staff, Management & Guests:											
L. LeClair	√			L. Mignault (Recorder)	√		A. Pinhey	√			
J. Read	√										

3. **Additions/Changes to the Agenda:** None.
4. **Approval of Consent Agenda Items:**

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 5.0 Approval of Previous Minutes: March 26, 2020, and 6.3.1 Quality Improvement Plan 2020-2021.

Under the Consent Agenda, the following motions were approved:

5.0 Motion: On a motion duly moved, seconded and carried, the Board approved the Minutes of the Previous Meeting of March 26, 2020, as presented.

6.3.1 Motion: On a motion duly moved, seconded and carried, the Board approved the Quality Improvement Plan 2020-2021, as presented.

6. Reports

6.1 Hospital

6.1.2 CEO Report

The report was provided by F. Vassallo, who noted that since writing his report to Board, the surgeons have begun to discuss re-opening the ORs. Although it is felt this won't happen before June 1st, he cautioned that developing a surgical schedule is not KDH's decision alone to make, and that a regional approach is being taken to clear up the backlog of non-urgent surgeries that were put on hold as a result of the pandemic. We must also be mindful that some non-urgent surgeries are becoming urgent/emergent with the passage of time. KDH Management has been dealing with matters pertaining to the unions, personal protective equipment (PPE) both at KDH's LTC unit and our LTC partners in the community, as well as staffing concerns.

6.1.2 CNO Report

C. Burke updated members on activities occurring at the hospital, including the development of a ramp-up plan, which may include new processes for surgical procedures, i.e., each patient would need to be treated as a suspect COVID case, necessitating more time to prepare and more time between surgeries since a terminal clean would have to be done between each procedure, resulting in a reduction of the number of cases that could be done per day. She also stated that there is currently a hold on retirement and long-term care (LTC) homes accepting patients from hospitals, and as a result we have a higher number of alternate level of care (ALC) patients than usual at KDH.

6.2 Chief of Staff

6.2.1 Chief of Staff Report

Dr. P. McGregor referenced her written report and indicated there was not a lot more information to provide that the CEO and CNO had not already addressed. Concern for KDH's specialists exists due to clinic and OR closures as a result of the pandemic. There are no alternative funding supports to assist them and some specialists may close their offices as a result. Also noted as an area of potential concern is that unwell patients are hesitating to seek care and are trying to wait it out at home too long, eventually presenting in the ER in a much worse condition than they normally would. Hospitals have started putting out announcements in the media encouraging people to go to the ER if they need emergency care, and it is hoped that this will be an effective strategy.

Questions were asked of Dr. McGregor by members with respect to physicians being able to see patients virtually as an alternative to in-office visits. Rideau Valley Health Service (RVHS) was discussed as some of their physician and specialist services are still available, albeit with limitations. There are programs offering support to tenants on commercial properties that may be applicable to KDH and RVHS. These potential funding opportunities will be followed up in greater detail at the next Board Corporate Services Meeting.

6.2.2 Credentialing

Motion: On a motion duly moved, seconded and carried, the Board approved hospital privileges for the following physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws:

Re-Application	Application	Physician	Privilege Category
√		Dr. Mira ABDEL MALEK	Courtesy – Transfusions
√		Dr. Neera AGGARWAL	Courtesy – Transfusions (change to department)
√		Dr. Nizar AL NAKSHABANDI	Courtesy – Radiology (Real Time)
√		Dr. John BENNETT	Courtesy – Radiology (Real Time)
√		Dr. Randa BERDUSCO	Courtesy – Orthopaedics
√		Dr. Frances BERKMAN	Courtesy – S/OR Surgical Assist
√		Dr. Emily CONWAY	Courtesy – Emergency & S/OR Surgical Assist
√		Dr. Jean Pierre De VILLIERS	Courtesy – Radiology (Real Time)
√ **		Dr. Harinder DHALIWAL	Courtesy – Gastroenterology
√		Dr. Mona EFFENDI	Courtesy – S/OR Surgical Assist
√		Dr. Melissa FORBES	Courtesy – Anaesthesia with Admitting
√		Dr. Mitchell FOX	Courtesy – Physical Medicine & Rehabilitation
√		Dr. Lucas GIL	Courtesy – Anaesthesia
√		Dr. Keely GILES	Courtesy – Family Medicine
√		Dr. Antonio GIULIVI	Courtesy – Hematological Pathology
√		Dr. Rasveg GREWAL	Courtesy – Cardiology
√		Dr. Spencer GUTCHER	Courtesy – Anaesthesia
√		Dr. Tahereh HOSSEINI	Courtesy – Emergency
√		Dr. Hicham IBRAHIM	Courtesy – Dermatology
√		Dr. Zeeya JAMAL	Courtesy – Pain Management
√		Dr. Nadine KAEFER	Courtesy – Family Medicine, Emergency & S/OR Surgical Assist
√		Dr. Yvonne KAETHLER	Courtesy – Anaesthesia
√		Dr. Pamela LAI	Courtesy – Emergency
√		Dr. Carla LIPAN	Courtesy – Anaesthesia
√		Dr. Christopher MIREAULT	Courtesy – Anaesthesia
√		Dr. Dominique MIRON	Courtesy – S/OR Surgical Assist
√		Dr. Edgardo PEREZ	Courtesy – Psychiatry
√		Dr. Patricia PETICCA	Courtesy – Endocrinology
√		Dr. Michael PICKELL	Courtesy – Orthopaedics
√		Dr. Jose PIRES	Courtesy – General Surgery

√		Dr. James RANDALL	Courtesy – Orthopaedics
√		Dr. Kenneth SABOURIN	Courtesy – S/OR Surgical Assist
√		Dr. Anil SHASTRY	Courtesy – Radiology (Real Time)
√		Dr. David SIMON	Courtesy – Orthopaedics
√		Dr. Nina SINGH	Courtesy – Radiology (Real Time)
√		Dr. Elizabeth SMITH	Courtesy – Family Medicine
√		Dr. Aamir SUHAIL	Courtesy – Radiology (Real Time)
√		Dr. Colin TAYLOR	Courtesy – Radiology (Real Time)
√		Dr. Allan TAYLOR	Courtesy – Emergency
√		Dr. Dirk VANDERMERWE	Courtesy – Radiology (Real Time)
√		Dr. Richard WALDOLF	Courtesy – Anaesthesia
√		Dr. Sarah WARD	Courtesy – Emergency
√		Dr. Darryl YOUNG	Courtesy – Orthopaedics
√		Dr. Yu Shan (Wendy) ZHANG	Courtesy – Emergency
√		Dr. Susan ZHU	Courtesy – Anaesthesia
	√	Dr. Keith MORGAN	Temporary COVID – ER CTAS 4/5
	√	Dr. Lesia KOZRYA	Temporary COVID – ER CTAS 4/5
	√	Dr. Anmar SALMON	Temporary COVID – ER CTAS 4/5
	√	Dr. Melissa SHELDRIK	Temporary COVID – ER CTAS 4/5
Addition to current privileges		Dr. Loan LUONG	Temporary COVID – ER CTAS 4/5
Addition to current privileges		Dr. Suzanne RUTHERFORD	Temporary COVID – ER CTAS 4/5
Addition to current privileges		Dr. John EVANS	Temporary COVID – ER CTAS 4/5
Addition to current privileges		Dr. Gregory LEONARD	Temporary COVID – ER CTAS 4/5
Addition to current privileges		Dr. Gurrender RATTAN	Temporary COVID – ER CTAS 4/5
Addition to current privileges		Dr. Patrick LEAHY	Temporary COVID – ER CTAS 4/5

STATEMENT OF COMPLIANCE

It is attested that currently there are no physicians practicing at Kemptville District Hospital who do not hold valid privileges.

This credentialing report includes most physicians from March 2020 that were deferred. Regarding the physician with **, this notation was made denoting documentation not yet received when the agenda was distributed; the documentation has since been received and is included in the file.

Members were also advised that the privilege category ‘Temporary COVID – ER CTAS 4/5’, which appears a number of times at the end of the table, indicates a new process enabling physicians

to volunteer to help if extra hands are needed due to COVID. This process was approved by legal counsel and is temporary, specifically defined to last for the duration of the pandemic.

E. MacPherson left the meeting at 7:05 pm.

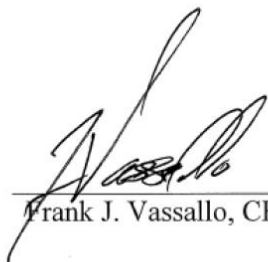
7. **KDH Board Action Registry:** *No outstanding Actions.*
8. **Next Meeting:** Thursday, May 28, 2020, at 6:30 pm., via Zoom Teleconference.
9. **Pause/General Discussion:**

R. Morais reminded the members that Board Committee Meetings will resume in May virtually to address essential business. The Board and AGM will also be held virtually, in June, with further details to come from the Governance Committee.

P. Currie, Governance Committee Chair, took the opportunity to reiterate to the members the importance of their completion of previously distributed Board Surveys for Board Planning purposes. Members were encouraged to complete the surveys at their earliest convenience prior to April 24, 2020, so that report summaries can be prepared and the results assessed and brought to the next Governance Committee and Board meetings.

R. Morais, Board Chair, acknowledged the work of all caregivers, staff, and physicians at KDH and encouraged everyone to participate in joining the global "Light It Blue" movement to honor and thank all of our healthcare workers as well as other essential workers across our community during the pandemic.

10. **In Camera:** *No In Camera session was required.*
11. **Adjournment:** There being no further business, the meeting was adjourned on a motion at 7:10 pm.



Frank J. Vassallo, CEO



Robert Morais, Board Chair