

**Kemptville District Hospital  
Board of Directors Meeting  
Thursday, November 26, 2020  
Via Telus Business Connect Meeting  
6:30 PM**

**Minutes**

1. **Call to Order:** R. Morais, Board Chair, called the meeting to order at 6:34 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

The following Territorial Acknowledgement was made by Board Chair R. Morais:

*In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.*

<b>Directors:</b>	Present	Regrets		Present	Regrets		Present	Regrets
B. Baxter	√		C. Burke	√		L. Carnegie	√	
C. Chisholm	√		P.-E. Cloutier	√		P. Currie	√	
B. Hale	√		M. Harrison	√		Dr. L. Luong		X
E. MacPherson	√		Dr. P. McGregor	√		R. Morais (Chair)	√	
J. Nolan	√		S. Saslove	√		K. Strackerjan		X
F. Vassallo	√		A. Vignuzzi	√		A. Yee	√	
<b>Staff, Management &amp; Guests:</b>								
M. Hewitt	√		L. LeClair	√		L. Mignault (Recorder)	√	
J. Read	√		H. Lacroix	√				

3. **Re-affirming Mission:** A. Vignuzzi re-affirmed KDH's Mission.
4. **Client Centred Care – Patient Stories:** J. Read conveyed a compliment and a complaint, including the learning opportunities as a result of the complaint investigation.
5. **Education:** F. Vassallo introduced Helen Lacroix, VP Clinical Innovation, SE Health, who provided the Board with the education session on Home Care. A PowerPoint supplemented Ms. Lacroix's presentation, which focussed on delivering quality and trusted care, an overview of changes SE Health have experienced in home care, and the opportunities moving forward with new models of care, identifying solutions, and building on the momentum created by the pandemic. A brief Q&A session followed the presentation.

*H. Lacroix left the meeting at 7:25 pm.*

6. **Additions/Changes to the Agenda:** None.

## **7. Approval of Consent Agenda Items:**

*Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 8.0 Approval of Previous Minutes: October 22, 2020, 9.1.1 Compliance Report, 9.1.4 Enterprise Risk Management Q2 Report, 9.1.5 Strategic Dashboard Indicator Report Q2, 9.3.2 2020-2021 Operating Plan, 9.3.4 2020-2021 Health System Integration Report Q2, 9.3.5.1 Board Policy Review: Policy No. 01 Delegation to the Chief Executive Officer, 9.3.5.2 Board Policy Review: Policy No. 06 Risk Management, 9.4.2 Quality Improvement Plan (QIP) 2020-2021 Q2 Report, 9.5.2 2020-2021 Financial Q2 Report, 9.5.3 Investment Portfolio Q2 Financial Report, 9.5.4 RVHS Report – Operations, and 9.5.5 Board Policy Review: Policy No. 09 Human Resources Practices and Recruitment.*

Under the Consent Agenda, the following motions were approved:

*8.0 Motion: On a motion duly moved, seconded and carried, the Board approved the Minutes of the Previous Meeting of October 22, 2020, as presented.*

*9.3.5.1 Motion: On a motion duly moved, seconded and carried, the Board approved the Board Policy Review: Policy No. 01 Delegation to the Chief Executive Officer, as presented.*

*9.3.5.2 Motion: On a motion duly moved, seconded and carried, the Board approved the Board Policy Review: Policy No. 06 Risk Management, as presented.*

*9.5.5 Motion: On a motion duly moved, seconded and carried, the Board approved the Board Policy Review: Policy No. 09 Human Resources Practices and Recruitment, as presented.*

## **9. Reports**

### **9.1 Hospital**

#### **9.1.2 CEO Report**

F. Vassallo supplemented his written report with an update on events that took place after the agenda materials were distributed, including the recent inaugural stakeholder engagement meeting with the Solicitor General's office on the proposed correctional facility in Kemptville. There will be follow-up meetings, beginning with one scheduled for mid-December.

Attention was drawn to a letter, included in the agenda materials, from OHA President Anthony Dale, advocating on behalf of Ontario hospitals for the government to consider recommendations made and conduct an overhaul of the existing COVID-19 Framework, as it is felt that in its current state, it will not be sufficient to gain control of the virus. Further restrictions must be put in place to protect the safety and health of residents of Ontario.

#### **9.1.3 CNO Report**

C. Burke gave an update to her report with respect to the work with Winchester District Memorial Hospital (WDMH) and the grant from the PSI Foundation to study Transitions in Care for elderly patients leaving the hospital to go home. KDH has

identified the champions for this project and they are in the process of gathering data, including contacting other OHT partners.

## 9.2 Chief of Staff

### 9.2.1 COS Report

Dr. P. McGregor spoke briefly on the COVID situation, specifically on the Rate of Spread. While other areas of the province are seeing increases in COVID cases, the Eastern Region seems to be bucking that trend. Cases overall are going down and hopefully this is a trend that will continue into, and more importantly, after the holiday season. The most recent rate is 0.72 (Eastern) and 0.96 (Ottawa). This number reflects the rate of spread from a case; Dr. McGregor commented that cases will shrink at this rate. (*Data from Acute Care Chair ID Dr. Varghese Nov. 19, 2020*).

### 9.2.2 Credentialing

***Motion: On a motion duly moved, seconded and carried, the Board approved hospital privileges for the following physician(s), who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws:***

Re-Application	Application	Physician	Privilege Category
	√	Dr. Salomine THERON	Courtesy – Radiology - Realtime
Extend date		Dr. Shannon BUCKING	Locum Tenens – Pediatrics – to June 30, 2021
√		Dr. Neera AGGARWAL	Courtesy – Transfusions
√		Dr. Hector AUILAR	Courtesy – Radiology – Realtime
√		Dr. Muhammad BAYAT	Courtesy – Radiology – Realtime
√		Dr. Paul BEAULE	Courtesy – S/OR - Orthopaedics
√		Dr. Peter BIENKOWSKI	Courtesy – S/OR - Orthopaedics
√		Dr. James BLAKSLEE	Active – S/OR – General Surgery
√		Dr. John BRISEBOIS	Courtesy – Emergency
√		Dr. Wade BROCKWAY	Courtesy – Emergency
√		Dr. Alexander CORET	Courtesy – Radiology – Realtime
√		Dr. Geoffrey DERVIN	Courtesy – S/OR - Orthopaedics
√		Dr. Andrea DONOVAN	Courtesy – Radiology – Realtime
√		Dr. Ismail EL-SALFITI	Courtesy – Emergency
√		Dr. John EVANS	Active – Family Medicine/Surgical Assist
√		Dr. Robert FEIBEL	Courtesy – S/OR - Orthopaedics
√		Dr. Robert GAUVREAU	Courtesy – S/OR – Surgical Assist
√		Dr. Robert GIACCONE	Courtesy - Neurology
√		Dr. Jeewanjit GILL	Courtesy – S/OR – Surgical Assist
√		Dr. Lara GIZZI	Courtesy - Emergency
√		Dr. Ankur GOEL	Courtesy – Radiology - Realtime
√		Dr. Vyacheslav GOULETS	Active – Family Medicine

√		Dr. Georgios GRAMMATOPOULOS	Courtesy – S/OR - Orthopaedics
√		Dr. Justin HABA	Courtesy – Radiology - Realtime
√		Dr. Daniel HOLMAN	Active – Family Medicine / Surgical Assist
√		Dr. Kate KELLY	Courtesy – S/OR – Otolaryngology
√		Dr. Paul KIM	Courtesy – S/OR - Orthopaedics
√		Dr. Stephen KINGWELL	Courtesy – S/OR - Orthopaedics
√		Dr. Linda LACROIX	Courtesy - Hematology
√		Dr. Karl-Andre LALONDE	Courtesy – S/OR – Orthopaedics
√		Dr. Peter LAPNER	Courtesy – S/OR - Orthopaedics
√		Dr. Patrick LEAHY	Active – Family Medicine
√		Dr. Loan LUONG	Active – Family Medicine
√		Dr. Paul MILLER	Courtesy – S/OR – Anaesthesia
√		Dr. Shantel MINNIS	Courtesy – Radiology – Realtime
√		Dr. Irfan MOLEDINA	Courtesy – Pediatrics
√		Dr. Ronald MONAGHAN	Courtesy – S/OR – General Surgery
√		Dr. Christine NUNWEILER	Courtesy – Radiology – Realtime
√		Dr. Steven PAPP	Courtesy – S/OR – Orthopaedics
√		Dr. Anne Marie PELLETIER	Courtesy – Emergency / Surgical Assist
√		Dr. Sophie PETITCLERC	Courtesy – Radiology – Realtime
√		Dr. Stefan POTOCZNY	Courtesy – Radiology – Realtime
√		Dr. Jonathon RATHWELL	Active – Emergency / Family Medicine / Surgical Assist
√		Dr. Gurender RATTAN	Associate – Family Medicine
√		Dr. Christopher RAYNOR	Courtesy – S/OR – Orthopaedics
√		Dr. Magdy RIZK	Courtesy – S/OR – Surgical Assist
√		Dr. Rehana ROUF	Courtesy – S/OR – Anaesthesia
√		Dr. Suzanne RUTHERFORD	Active – Family Medicine
√		Dr. Lesley M. SPENCER	Courtesy – Emergency
√		Dr. Aviva STEWART	Courtesy – S/OR – Anaesthesia
√		Dr. Benoit ST. JEAN	Courtesy – S/OR – General Surgery
√		Dr. Alexandra STRATTON	Courtesy – S/OR - Orthopaedics
√		Dr. Amit THATTE	Courtesy – S/OR - Anaesthesia
√		Dr. Jennifer TYNAN	Courtesy – Radiology – Realtime
√		Dr. Isabelle VALLEE	Courtesy – Emergency
√		Dr. Benjamin WALSH	Courtesy – S/OR – Surgical Assist
√		Dr. Sheldon WIEBE	Courtesy – Radiology - Realtime
√		Dr. Tania ZAKHEM	Active – Emergency / Family Medicine

## **RESIGNATIONS**

Dr. Jeffery BIRD

Dr. Mary Janet MacLEAN

Dr. Miklos MATYAS

Dr. Zahra SALEH

Radiology – Realtime

Courtesy – Internal Medicine

Courtesy – Otolaryngology

Active – Family Medicine / Emergency

## STATEMENT OF COMPLIANCE

It is attested that currently all physicians practicing at Kemptonville District Hospital hold valid privileges.

### 9.3 Governance Committee

#### 9.3.1 Governance Committee Chair Report

A. Vignuzzi updated the members briefly on recent work of the Governance Committee, which is reflected in the agenda materials. Included were the following motions:

#### 9.3.3 2020-2021 Communication Plan

*Motion: On a motion duly moved, seconded and carried, the Board approved the 2020-2021 Communication Plan, as presented.*

#### 9.3.6 Board Recruitment

*Motion: On a motion duly moved, seconded and carried, the Board approved the following By-law change to expand the Board to 14 Directors:*

#### 4.1 → Composition of the Board¶

The Board shall consist of:¶

- (a) → ~~twelve-fourteen (14)~~ Directors who satisfy the criteria set out in section 4.3 and who are elected by the Members;¶
- (b) → the President of the Kemptonville District Hospital Auxiliary, the President of the Kemptonville District Hospital Foundation, the Co-Chair of the KDH Patient and Family Advisory Committee, and one member of the North Grenville municipal Council, as ex-officio Directors; and¶
- (c) → the Chief Executive Officer, the Chief of Staff, the President of the Medical Staff, and the Chief Nursing Executive, as ex-officio non-voting Directors.¶

*Motion: On a motion duly moved, seconded and carried, the Board approved that David Thompson, André Carrière and Shawn Mincoff be elected to the KDH Board of Directors.*

Considerable discussion followed this motion, with members expressing concern with the size of the Board going up and down more than once in the past few years. A. Vignuzzi noted that, when necessary, this approach is used as an interim measure to ensure the Board has the skillsets and sufficient committee membership to fulfill its mandate. When the next recruitment process is undertaken, the methods implemented for seeking out applicants will be reviewed, and the Committee will be proactive in recruiting for gender balance.

## 9.4 Quality and Safety Committee

### 9.4.1 Quality and Safety Committee Chair Report

In her report, E. MacPherson referenced activities from the Quality and Safety Committee meeting of November 17, 2020, noting that the Enterprise Risk Management was presented, in particular looking at the risk of Staff Recruitment, Retention and Wellness, and that it will be brought to Board with additional content at an upcoming meeting for further discussion.

## 9.5 Corporate Services Committee

### 9.5.1 Corporate Services Committee Chair Report

P. Currie updated the Board on relevant subject matter from the Corporate Services Committee and its meeting of November 19, 2020. Items included in this verbal report were the recent CT Scan Suite that KDH is pursuing, the delay in the formal Hospital Accountability Planning Submission (HAPS) process due to COVID, RVHS activities that will require significant Board decisions in the New Year (members encouraged to read materials as a primer in advance of next meeting), and lastly that the Q2 Financials are tracking very well and a positive year-end is anticipated.

10. **KDH Board Action Registry:** *No outstanding Actions.*
11. **Next Meeting:** Thursday, January 28, 2021, at 6:30 pm.
12. **Pause:** *Brief pause before moving in camera.*
13. **In Camera:**
  - Moved in camera on motion at 8:20 pm.
  - Moved out of in camera on motion at 8:31 pm.
14. **Adjournment:** There being no further business, the meeting was adjourned on a motion at 8:31 pm.



---

F. Vassallo, CEO



---

R. Morais, Board Chair