

**Kemptville District Hospital
Board of Directors Meeting
Thursday, May 27, 2021
Via Telus Business Connect Meeting
6:30 PM**

Minutes

1. **Call to Order:** R. Morais, Board Chair, called the meeting to order at 6:32 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** No conflicts were declared. Quorum was established following Agenda Item 5.0 Education.

The following Territorial Acknowledgement was made by Board Chair R. Morais:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.

Directors:		Present	Regrets			Present	Regrets			Present	Regrets
B. Baxter			X	C. Burke	√		L. Carnegie	√			
A. Carrière	√			C. Chisholm		X	P.-E. Cloutier				X
P. Currie	√			B. Hale		X	M. Harrison	√			
Dr. L. Luong			X	E. MacPherson	√		Dr. P. McGregor	√			
S. Mincoff	√			R. Morais (Chair)	√		J. Nolan				X
S. Saslove	√			K. Strackerjan		X	D. Thompson	√			
F. Vassallo	√			A. Vignuzzi	√		A. Yee				X
Management, Staff & Guests:											
M. Hewitt	√			L. LeClair	√		L. Mignault (Recorder)	√			
Jenny Read	√			M. Boisvenue	√		T. Deans	√			
M. Graham	√			D. Salmon	√		M. Whyte	√			
(G) C. Love, TOH	√			(G) Joanne Read, TOH	√		(G) R. Clayton, KPMG	√			
(G) J. DesChatelets	√										

3. **Re-affirming Mission:** R. Morais re-affirmed KDH's Mission.
4. **Client Centred Care – Patient Stories:** J. Read conveyed a compliment and a complaint, including the learning opportunities as a result of the complaint investigation.
5. **Education:** F. Vassallo introduced guests from The Ottawa Hospital (TOH), CEO Cameron Love and Executive VP and Chief Planning and Development Officer Joanne Read, who presented The Ottawa Hospital Civic Redevelopment. Members and guests experienced a virtual 3D tour of the fifty-acre site including the state-of-the-art new facility that will provide highly specialized inpatient, outpatient, emergency and trauma services to areas well beyond Ottawa: Eastern Ontario, Western Quebec, and Nunavut. The Project is expected to begin construction by 2024, with the anticipated completion and Grand Opening by the spring of 2028.

Members were provided an opportunity for a brief Q&A session following the presentation.

Quorum was established as Director S. Mincoff joined the meeting at 6:45 pm and D. Thompson joined the meeting at 6:55 pm. Guests from TOH and invited Staff left the meeting at 7:35 pm.

9. Reports

9.1 Corporate Services Committee

9.1.1. Supplemental Report for Draft Audited Financial Statements and Audit Report 2020-2021

Motion: On a motion duly moved, seconded and carried, the Board approved the Draft Audited Financial Statements for the Year ended March 31, 2021 for presentation at the Annual General Meeting.

R. Clayton, KPMG, presented the Auditor's Report and highlighted key findings of the Financial Statements for members, stating that KDH had done excellent work controlling costs, working with available funding from the Ministry of Health, and with fluctuations in expenses during COVID. There were no significant findings, resulting in a clean and reconciled audit for the fiscal year 2020-2021.

R. Clayton left the meeting at 7:49 pm, following brief comments and questions by the Members.

6. Additions/Changes to the Agenda: None.

7. Approval of Consent Agenda Items:

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 8.0 Approval of Previous Minutes: April 22, 2021, 9.1.1 Compliance Report, 9.1.4 Officer and Committee Participation, 9.4.3 Patient Engagement Strategy Year 4 – 2019/20, 9.5.3 2020-2021 Q4 Financial Report (reported with Financial Statements in Item 9.5.2), and 9.6 KDH Auxiliary Report.

Under the Consent Agenda, the following motion was approved:

8.0 Motion: On a motion duly moved, seconded and carried, the Board approved the Minutes of the Previous Meeting of April 22, 2021, as presented, with amendment noted.

9. Reports

9.1 Hospital

9.1.2 CEO Report

In addition to his written report provided with the agenda materials, F. Vassallo added a brief update on the current status of the CT Scan initiative.

9.1.3 CNO Report

C. Burke updated the Board on recent activities relating to COVID-19, as KDH prepares to ramp up surgical services starting June 1st, and joint replacement procedures starting on June 8th for same-day procedures only. There are meetings

occurring with Ontario Health, and further guidance on reopening will be forthcoming in the next week.

9.2 Chief of Staff

9.2.1 COS Report

Dr. P. McGregor had no further comments to her written report included in the agenda materials. A question was asked with respect to obstacles to Physician Leadership recruitment. Dr. McGregor responded, citing Physician burnout, the fact that there is a small pool to draw from, and that the ER is the busiest/most challenging unit to lead, in addition to several other factors.

9.2.2 Credentialing

Motion: On a motion duly moved, seconded and carried, the Board approved hospital privileges for the following physician(s), who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws, as amended:

Re-Application	Application	Physician	Privilege Category
	✓	Dr. Adnan Sheikh	Courtesy - Radiology Realtime Medical
	✓	Dr. Peter Munk	Courtesy - Radiology Realtime Medical
	✓	Dr. Ismail Tawakol Ali	Courtesy - Radiology Realtime Medical
	✓	Dr. Patrick MacGillivray	Courtesy - S/OR Surgical
✓		Dr. Randa Berdusco	Courtesy - S/OR Orthopaedics
	✓	Dr. Jonathan Moulton	Courtesy - Emergency
	✓	Dr. Jonathan Morasse	Courtesy - Emergency
	✓	Dr. Meagan Argue	Courtesy - Emergency

STATEMENT OF COMPLIANCE

It is attested that currently all physicians practicing at Kemptville District Hospital hold valid privileges.
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9.2.3 Appointment of Chief of Anaesthesia

Motion: On a motion duly moved, seconded and carried, the Board approved the appointment of Dr. Christopher Kirby as Chief of Anaesthesia as recommended by the Medical Advisory Committee, effective June 1, 2021.

9.3 Governance Committee

9.3.1 Governance Committee Chair Report

A. Vignuzzi updated the members on the recent meeting of May 11, 2021. The Election of Officers and Committee Participation still has a few days for nominations, but pending any last minute changes, will proceed and be presented at the June meeting. The Chief of Staff Recruitment process was also addressed at the Governance Committee meeting, including the motion included in the Agenda materials (see 9.3.3).

9.3.3 COS Recruitment

J. DesChatelets briefly left the meeting at 8:00 pm during the in camera session.

- Motion was made to move in camera at 8:00 pm.
- Motion was made to move out of in camera at 8:10 pm.

Motion: On a motion duly moved, seconded and carried, the Board approved the appointment of Dr. Colin Sentongo as Chief of Staff for a three year term commencing July 2, 2021.

J. DesChatelets rejoined the meeting at 8:10 pm.

9.3.4 Accreditation Education

L. LeClair presented on the Accreditation process, building on the April education session, focusing on Accreditation Criteria, Priorities, Quality Dimensions, Required Organizational Practices (ROPs), and Governance Standards.

9.4 Quality and Safety Committee

9.4.1 Quality and Safety Committee Chair Report

E. MacPherson, Committee Chair, noted activities from the brief May 18, 2021 meeting, as there were only a couple of items discussed.

9.4.2 Critical Incident Reporting – Verbal, In Camera

J. DesChatelets left the meeting at 8:18 pm briefly during the in camera session.

- Motion was made to move in camera at 8:18 pm.
- Motion was made to move out of in camera at 8:28 pm.

J. DesChatelets rejoined the meeting at 8:28 pm.

9.5 Corporate Services Committee

9.5.1 Corporate Services Committee Chair Report

Committee Chair P. Currie gave a verbal update on activities of the Corporate Services Committee meeting of May 20, 2021. The bulk of the meeting was focused on the Audit and Financial Statements. Also discussed was RVHS Strategy, Epic Implementation and Enterprise Risk Management.

9.7 Strategic Planning Ad Hoc Committee

L. LeClair provided an update on activities of the Strategic Planning Ad Hoc Committee work since last reported. The second workshop was successful with strong attendance by a variety of stakeholders. The findings report has been received and will be presented to the Ad Hoc Committee at their June meeting and will then be reported to the Board.

10. KDH Board Action Registry: *No outstanding Actions.*

11. Next Meeting: 61st Annual General Meeting, Thursday, June 24, 2021, at 6:30 pm, followed by Board Meeting at 6:45 pm.

12. Pause: *Brief pause to confirm if moving in camera.*

13. In Camera:

- Motion was made to move in camera at 8:33 pm.
- Motion was made to move out of in camera at 8:39 pm.

Motion: *On a motion duly moved, seconded and carried, the Board of Directors authorized the payment of at Risk Pay for fiscal year 2020-2021, to F. Vassallo, CEO.*

14. Adjournment: There being no further business, the meeting was adjourned on a motion at 8:39 pm.



F. Vassallo, CEO



R. Morais, Board Chair