

**Kemptville District Hospital
Board of Directors Meeting
Thursday, June 24, 2021
Via Telus Business Connect Meeting
6:45 PM**

Minutes

1. **Call to Order:** R. Morais, Board Chair, called the meeting to order at 6:45 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** No conflicts were declared. Quorum was established following Agenda Item 5.0 Education.

The following Territorial Acknowledgement was made by Board Chair R. Morais:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.

A moment of silence was also held to acknowledge the recent events that have occurred at residential school locations in Canada.

Guests were introduced and welcomed to the meeting including K. Lechleitner, Dr. Colin Sentongo, and J. DesChatelets.

Directors:	Present	Regrets		Present	Regrets		Present	Regrets
B. Baxter	√		C. Burke	√		L. Carnegie	√	
A. Carrière	√		C. Chisholm	√		P.-E. Cloutier	√	
P. Currie	√		B. Hale	√		M. Harrison	√	
Dr. L. Luong		X	E. MacPherson	√		Dr. P. McGregor	√	
S. Mincoff	√		R. Morais (Chair)	√		J. Nolan	√	
S. Saslove	√		K. Strackerjan	√		D. Thompson	√	
F. Vassallo	√		A. Vignuzzi	√		A. Yee	√	
Management, Staff & Guests:								
M. Hewitt	√		L. LeClair	√		L. Mignault (Recorder)	√	
J. Read	√		Dr. Colin Sentongo (Invited Guest)	√		Dr. Zayna Khayat (Invited Guest)	√	
(G) J. DesChatelets (Invited Guest)	√		K. Lechleitner (Requested to attend)	√				

3. **Re-affirming Mission:** F. Vassallo re-affirmed KDH's Mission.
4. **Client Centred Care – Patient Stories:** J. Read conveyed a compliment and a complaint, including the learning opportunities as a result of the complaint investigation.
7. **Approval of Consent Agenda Items:**

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 8.0 Approval of Previous Minutes: March

26, 2020 (Amended) and May 27, 2021, 9.1.1 BPSAA Year End Attestation / Declaration, 9.1.2 H-SAA Compliance Attestation, 9.1.3 Compliance Report, 9.5.2 Epic Implementation, and 9.5.3 RVHS Strategy Update.

Under the Consent Agenda, the following motions were approved:

8.0 Motion: On a motion duly moved, seconded and carried, the Board approved the Minutes of the Previous Meeting of March 26, 2020 as amended and May 27, 2021, as presented.

9.1.1 Motion: On a motion duly moved, seconded and carried, the Board approved the Board Chair's attestation as prepared in accordance with section 15 of the Broader Public Sector Accountability Act, 2010 (BPSAA).

9.1.2 Motion: On a motion duly moved, seconded and carried, the Board approved that the Board attest that KDH has fulfilled its obligations under the hospital service accountability agreement in effect during the applicable period (April 1, 2020 - March 31, 2021), with no exceptions.

9. Reports

9.1 Hospital

9.1.4 CEO Report

Director K. Strackerjan posed a question regarding a statement in the CEO Report that KDH accounts for 2% of the healthcare vacancies at the regional level; her question was what percentage KDH's 18 nursing vacancies represent of KDH's overall vacancies. As the information was not readily available, an approximation was given that of 250 employees, the vacancies equate to 0.08%. It was stated that staffing shortages are being seen across the region, not just at KDH, and various solutions are being considered to address the situation.

F. Vassallo also expanded on his report by thanking J. DesChatelets, who had completed a preceptorship with KDH over several months, for the excellent work and support she had provided. Other notable items included recent meetings with S. Clark, MPP, funding opportunities, as well as surgical innovation partnership programs with The Ottawa Hospital (TOH).

9.1.5 CNO Report

C. Burke updated the Board on recent activities within the Nursing portfolio. Also discussed was the option of signing bonuses, which are being used by some other hospitals as an incentive to attract nursing staff. While they do make it attractive to potential employees, signing bonuses involve many criteria being met, by both the applicant and the organization doing the hiring. As the current healthcare vacancies are a regional concern, all organizations are vying for the same people, which adds to the situation.

9.2 Chief of Staff

9.2.3 Medical Advisory Committee Policies

Motion: On a motion duly moved, seconded and carried, the Board approved the Medical Advisory Committee Policies listed below, as presented:

No. 38 – Radiation Safety Sub-Committee Terms of Reference

No. 39 – Infection, Prevention & Control (IPAC) Sub-Committee Terms of Reference

No. 40 – Pharmacy & Therapeutics Sub-Committee Terms of Reference

No. 41 – Point of Care Testing Sub-Committee Terms of Reference

No. 42 – Transfusion Medicine Sub-Committee Terms of Reference

These Terms of Reference have been reviewed and renamed as Policies going forward.

13. In Camera

- Motion was made to move in camera at 7:20 pm.

L. Carnegie left the meeting at 7:20.

Guest K. Lechleitner was asked to leave the public portion of the meeting at 7:24 pm.

Guest Dr. Zayna Khayat joined the meeting at 7:24 pm.

- Motion was made to move out of in camera at 8:48 pm.

Motions made in camera:

Motion: On a motion duly moved, seconded and carried, the Board of Directors approved the appointment of Dr. Tahereh Hosseini as Interim Chief of Emergency Department to June 30, 2022.

Motion: On a motion duly moved, seconded and carried, the Board of Directors approved the credentialing of the following physicians, as presented.

Application		Physician	Privilege Category
√		Dr. Nicolas MURRAY	Courtesy – Radiology Realtime Medical
	Transition	Dr. Christopher KIRBY	Active (from Associate)
	Rescind	Dr. Keith MORGAN	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. Lesia KOZRYA	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. Anmar SALMON	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. Melissa SHELDRIK	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. Loan LUONG	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. Suzanne RUTHERFORD	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. John EVANS	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. Gregory LEONARD	Temporary COVID – ER CTAS 4/5

	Rescind	Dr. Gurrender RATTAN	Temporary COVID – ER CTAS 4/5
	Rescind	Dr. Patrick LEAHY	Temporary COVID – ER CTAS 4/5

Motion: On a motion duly moved, seconded and carried, the Board of Directors approved that Elizabeth MacPherson be declared elected as Board Chair, Jeff Nolan as Vice-Chair and Stephen Saslove as Treasurer.

Motion: On a motion duly moved, seconded and carried, the Board of Directors approved the 2021-2022 Board of Directors Committees List, as presented.

Motion: On a motion duly moved, seconded and carried, the Board of Directors approved the extension of the appointment of Stephen Saslove as a Trustee of Rideau Valley Health Trust for a period of one year, ending June 2022.

- 14. Adjournment:** There being no further business, the meeting was adjourned on a motion at 8:48 pm.



F. Vassallo, CEO



R. Morais, Board Chair