

**Kemptville District Hospital  
Board of Directors Meeting  
Thursday, September 30, 2021  
Via Telus Business Connect Meeting  
6:30 PM**

**Minutes**

1. **Call to Order:** E. MacPherson, Board Chair, called the meeting to order at 6:33 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** No conflicts were declared. Quorum was established.

The following Territorial Acknowledgement was made by Board Chair E. MacPherson:

*In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.*

Also acknowledged was the new September 30 holiday: National Day for Truth and Reconciliation. This was the first time the new federal statutory holiday was held to commemorate the legacy of residential schools, fulfilling one of many recommendations made by the Truth and Reconciliation Commission.

A warm welcome was extended to Ex-Officio Director M. Norenberg, KDH Foundation President, as well as guests K. Lechleitner, B. Drenth and G. Tallmeister.

<b>Directors:</b>	Present	Regrets		Present	Regrets		Present	Regrets
B. Baxter		X	C. Burke	√		L. Carnegie	√	
A. Carrière	√		C. Chisholm	√		P.-E. Cloutier	√	
B. Hale		X	M. Harrison		X	Dr. L. Luong		X
E. MacPherson (Chair)	√		S. Mincoff	√		R. Morais	√	
J. Nolan	√		M. Norenberg	√		S. Saslove	√	
Dr. C. Sentongo	√		K. Strackerjan	√		D. Thompson	√	
F. Vassallo	√		A. Vignuzzi	√		A. Yee		X
<b>Management, Staff &amp; Guests:</b>								
M. Hewitt	√		L. LeClair	√		L. Mignault (Recorder)	√	
J. Read	√							
B. Drenth (Invited Guest)	√		K. Lechleitner (Requested to attend)	√		G. Tallmeister (Invited Guest)	√	

3. **Re-affirming Mission:** E. MacPherson re-affirmed KDH's Mission.
4. **Client Centred Care – Patient Stories:** J. Read conveyed a compliment and a complaint, including the learning opportunities as a result of the complaint investigation.
5. **Additions/Changes to the Agenda:** Item 8.8, Strategic Planning Ad Hoc Committee Chair Report, was moved to follow 5.0.

## 8. Reports

### 8.8 Strategic Planning Ad Hoc Committee Chair Report

P. E. Cloutier introduced Consultants Bernita Drenth and Genevieve Tallmeister of Santis Health, who addressed the Board with the engagement questions for the Strategic Planning process as they continue to gather final feedback and draft the new Strategic Plan: *Since the development of the last strategic plan, and through the COVID-19 pandemic, where have priorities changed? Where have they remained the same? In 3-5 years, how will KDH differentiate itself?*

As several members had already provided their comments at various tables, only those who had not had an opportunity to convey their thoughts were polled; those Directors put forth their comments and suggestions. This additional feedback will be incorporated into the draft Strategic Plan, to be brought to the full Ad Hoc Committee followed by the Board in October, with an anticipated final Strategic Plan to be presented for approval at the November Board meeting.

C. Chisholm left the meeting at 7:00 pm.

Ms. Drenth and Ms. Tallmeister left the meeting at 7:15 pm.

## 6. Approval of Consent Agenda Items:

***Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 7.0 Approval of the Previous Minutes of June 24, 2021, 8.1.1 Compliance Report, 8.1.2 Strategic Dashboard Indicator Report, 8.1.3 Enterprise Risk Management Dashboard Report Q1, 8.3.2 Operational Plan (2020 to June 30 2021) End Report, 8.3.4 Governance Committee 2021-2022 Work Plan, 8.3.7 Board Education Summary Report 2020-2021, 8.3.9 Appointment of Chief of Staff to Chair Medical Advisory Committee, 8.4.2 Quality and Safety Committee 2021-2022 Work Plan, 8.4.3 2020-2021 / 2021-2022 Quality Improvement Plan (QIP) Update, 8.5.3 Corporate Services Committee 2021-2022 Work Plan, 8.5.4 2021-2022 Financial Q1 Report, 8.5.5 Investment Portfolio 2021-2022 Q1 Report, and 8.7 KDH Auxiliary Report.***

Item **7.0 Approval of Previous Minutes: June 24, 2021**, was moved out of consent and the following edit was made **(in red font)**, and then approved as amended, under the Consent Agenda:

### 9.1.4 CEO Report

Director K. Strackerjan posed a question regarding a statement in the CEO Report that KDH accounts for ~~02~~ 2% of the healthcare vacancies at the regional level; her question was what percentage KDH's 18 nursing vacancies represent of KDH's overall vacancies.

Under the Consent Agenda, the following motions were approved:

***7.0 Motion: On a motion duly moved, seconded and carried, the Board approved the Minutes of the Previous Meeting of June 24, 2021 as presented and as amended.***

**8.3.9 Motion:** *On a motion duly moved, seconded and carried, the Board approved the appointment of Dr. Colin Sentongo as Chair of Medical Advisory Committee.*

## **8. Reports**

**8.0 Executive Committee Report:** *In Camera.*

### **8.1 Hospital**

#### **8.1.3 Enterprise Risk Management Dashboard Report Q1**

##### **8.1.3.1 Enterprise Risk Management – Recruitment, Retention and Wellness**

L. LeClair addressed the Board with the elevated risk to KDH of recruitment, retention and wellness of its staff. This situation is not unique to KDH; C. Burke and physician leadership have met regarding a plan to address the situation. It was stressed that every measure is being taken to improve the situation locally, and Members were asked to be mindful that “we are all tired”, and are doing the best we can. Brief discussion occurred regarding ideas to improve on this risk and increase staff complements, including pilot projects that are being tested in other areas that could be of benefit to KDH.

#### **8.1.4 CEO Report**

In addition to his written report, F. Vassallo updated the Board on recent events since the materials were distributed, including joining Lynne Fuller of QCH as co-liaison for the Four Rivers (working title) OHT. Additionally, he is now the Small Hospital Representative on the new Regional Central Intake Steering Committee.

#### **8.1.5 CNO Report**

C. Burke added a brief summary of the Accreditation Site Survey recently completed at KDH, noting that the surveyors were very impressed with everyone, all programs, and the complexity of our operations during COVID, which they considered reflective of those of a large-scale hospital. KDH did very well, with a preliminary score of approximately 98-99%; official results are expected in the next few weeks. A very special Thank You was extended to Brenda Bryan, Accreditation Coordinator, who organized and worked on this monumental process. F. Vassallo also extended thanks to C. Burke for a job well done.

### **8.2 Chief of Staff**

#### **8.2.1 Chief of Staff Report**

Dr. C. Sentongo addressed members with his first COS Report since his appointment in June. In brief, he touched on the main issues within the Physician Leadership portfolio, including current COVID vaccination rates amongst physicians. As a late-breaking development, he cited a vaccination rate of 100% of KDH physicians as of that day. Regionally, physicians are focusing on paediatric vaccination plans as well as physician leadership recruitment.

### **8.2.2 Credentialing: *In Camera.***

#### **8.2.3 Appointment of Chief of Surgery: *In Camera.***

#### **8.2.4 Appointment of Chief of Radiology: *In Camera.***

### **8.3 Governance Committee**

#### **8.3.1 Governance Chair Report**

J. Nolan addressed members with his first report as Governance Chair for 2021-2022. One notable item being addressed by Governance Committee is the recent education report and summary, as well as the education schedule for the current Board year. It is being set with flexibility to adapt to the changing landscape, and will be brought back to the Board in October.

#### **8.3.3 Operational Plan (July 2021 to New Strategic Plan): *No discussion.***

#### **8.3.5 Hospital By-law Changes**

*Motion: On a motion duly moved, seconded and carried, the Board approved the changes to the KDH By-laws with respect to Article 8 Committees of the Board, 8.5 Executive Committee, as presented and as amended at the meeting.*

The amendment will reflect that “the Board Chair would only vote in the event of a tie/deadlock.”

#### **8.3.6 2021-2022 Officers and Committees Participation List**

*Motion: On a motion duly moved, seconded and carried, the Board approved the revisions to the 2021-2022 Officer and Committee Participation list that was approved at the June 24, 2021 Board meeting, as presented.*

C. Chisholm rejoined the meeting at 7:46 pm.

#### **8.3.8 Board Policy Cycle Review**

*Motion: On a motion duly moved, seconded and carried, the Board approved the revisions to the 2021-2022 Officers and Committee Participation list that was approved at the June 24, 2021 Board meeting, as presented.*

The Board Policy Cycle Review was updated to reflect the increase in the number of Board Policies in recent years. Any policy can be brought out of the scheduled cycle should there be an immediate need to revise.

### **8.4 Quality and Safety Committee**

#### **8.4.1 Quality and Safety Chair Report**

A. Vignuzzi, in Chair M. Harrison’s stead, addressed members with the Quality and Safety Committee verbal report of activities from the September meeting of the Committee, which focused primarily on the Institute for Healthcare Improvement (IHI) White Paper that looks at Quality through the Patient and Family Lens. The

self-assessment tool will be completed at the committee level and results will then be provided to the Board.

## **8.5 Corporate Services Committee**

### **8.5.1 Corporate Services Chair Report: *In Camera.***

### **8.5.2 Epic Implementation Timeline**

S. Saslove gave a high-level overview of the Epic Implementation and advised that the project is on track for the go-live date of November 2022, and within the anticipated timelines as previously communicated.

## **8.6 KDH Foundation**

M. Norenberg, KDH Foundation Board Chair, provided a verbal report on the activities of the Foundation while faced with the challenges of COVID-19.

Updates were conveyed on financial donations received from donors and the public, which resulted in the Foundation granting 418K in equipment last year to KDH. There is optimism for a brighter year ahead as the Foundation's recent golf tournament was a huge success; the event included a lunch attended by both Hospital and Foundation Board Chairs. Going forward, further collaboration between the two KDH Boards is anticipated and welcomed. Other notable updates included reaffirmation of the Foundation's commitment to support the CT Scan project with a capital campaign, recruitment of new Foundation Board members; and the Foundation's ability to fulfill its 2020 commitments to the hospital.

## **8.7 KDH Auxiliary**

Board Chair E. MacPherson took the opportunity to recognize the work of the KDH Auxiliary during COVID. L. Carnegie, Auxiliary President, added that the 50/50 online fundraising project is doing well. Auxiliary members also supported the Foundation in the recent Tim Hortons Smile Cookie campaign and she noted that the volunteers enjoyed contributing very much.

*M. Norenberg left the meeting at 8:00 pm.*

**9. KDH Board Action Item Registry: *No outstanding items.***

**10. Next Meeting:** Thursday, October 28, 2021, 6:30 pm.

## **11. In Camera Motion and Pause**

- Motion was made to move in camera at 8:01 pm.

*Guest K. Lechleitner was asked to leave the public portion of the meeting at 8:01 pm.*

- Motion was made to move out of in camera at 8:25 pm.

Motions made in camera:

## **8.2 Chief of Staff**

### **8.2.2 Credentialing**

***Motion: On a motion duly moved, seconded and carried, the Board approved that hospital privileges for the following physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws, be approved by the Board of Directors:***

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change in Category	Exceptions
√			Dr. Ralph LEE	COURTESY – S/OR – Gastroenterology			
√			Dr. Avijit CHATTERJEE	COURTESY –S/OR- Gastroenterology			
√			Dr. Svetlana CAKAREVIC	COURTESY – Emergency			Pending Occupational Health Services (OHS) clearance before November 30/21 at which time temp privileges will automatically expire
√			Dr. Charles Kowalski	COURTESY- Emergency			Pending OHS clearance and Individual Education Plan (IEP) completion
	√		Dr. Gordon THOMAS	COURTESY - Psychiatry			
	√		Dr. Bassem MIGALLY	COURTESY – S/OR Anaesthesiology		from TEMP	
	√		Dr. Vivake UMADAT	COURTESY - Family Medicine		from TEMP	
		√	Dr. Christian BALDAUF	COURTESY - Radiology			
		√	Dr. Senta BAUERMEISTER	COURTESY – Surgical Assist	√	to ACTIVE	
		√	Dr. .Peter BIENKOWSKI	COURTESY - Orthopaedics			
		√	Dr. Jennifer BOEKNER	ACTIVE – Family Medicine / ER			
		√	Dr. Jonathan BUTLER	COURTESY – Radiology			
		√	Dr. Simon CHAN	COURTESY – Plastics			
		√	Dr. Sashin CHITTE	COURTESY – Plastics			
		√	Dr. Sheila CHOU	COURTESY – Radiology			
		√	Dr. Patrick DAVISON	COURTESY – General Surgery			
		√	Dr. Geoffrey DERVIN	COURTESY - Orthopaedics			
		√	Dr. Priyanka DIXIT	COURTESY – Paediatrics	√	to ACTIVE	
		√	Dr. Daniel DUFOUR	COURTESY - Anaesthesia			
		√	Dr. Robert FEIBEL	COURTESY - Orthopaedics			
		√	Dr. Reza FERGHANI	COURTESY – Radiology			
		√	Dr. Rimon GHATTAS	COURTESY – Internal Medicine			

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change in Category	Exceptions
		√	Dr. Andrew GILCHRIST	COURTESY - Anaesthesia			
		√	Dr. Roberto GIACCONE	COURTESY- Neurology			
		√	Dr. Wade GOFTON	COURTESY - Orthopaedics			
		√	Dr. Jeewanjit GILL	COURTESY – Anaesthesia	√		
		√	Dr. Lara GIZZI	COURTESY – Emergency	√	to ACTIVE	
		√	Dr. Georgio GRAMMATOPOULOS	COURTESY - Orthopaedics			
		√	Dr. William GUEST	COURTESY – Radiology			
		√	Dr. Lancia GUO	COURTESY – Radiology			
		√	Dr. Justin HABA	COURTESY - Radiology			
		√	Dr. Dennis JANZEN	COURTESY – Radiology			
		√	Dr. David JONES	ACTIVE – Anaesthesia			
		√	Dr. Christopher KIRBY	ASSOCIATE – Anaesthesia	√	to ACTIVE	
		√	Dr. Paul KIM	COURTESY - Orthopaedics			
		√	Dr. Stephan KINGWELL	COURTESY - Orthopaedics			
		√	Dr. Gregory LEONARD	ACTIVE – Family Medicine			
		√	Dr. Linda LACROIX	COURTESY - Transfusions			
		√	Dr. Peter LAPNER	COURTESY - Orthopaedics			
		√	Dr. Brendan LITT	Courtesy- Radiology			
		√	Dr. Andrew MARSHALL	COURTESY – Orthopaedics			
		√	Dr. Jason MARTENS	COURTESY – Radiology			
		√	Dr. Reza MASSOUD	COURTESY - Anaesthesia			
		√	Dr. Penelope MCGREGOR	ACTIVE – Family Medicine			
		√	Dr. Steven MILLWARD	COURTESY – Radiology			
		√	Dr. Paul O'BRIEN	COURTESY – Radiology			
		√	Dr. Christine NADEAU	Courtesy – Anaesthesia			
		√	Dr. Ronald MONAGHAN	COURTESY – General Surgery			
		√	Dr. Steven OLIVER	ACTIVE – Orthopaedics			
		√	Dr. Michele PERILLO	COURTESY – Radiology			
		√	Dr. Philippe PHAN	COURTESY – Orthopaedics			
		√	Dr. Michelle RICKETTS	COURTESY – Radiology			
		√	Dr. Douglas RITTER	COURTESY – Orthopaedics			
		√	Dr. Suzanne RUTHERFORD	ACTIVE – Family Medicine			
		√	Dr. Arifa SADAF	COURTESY – Radiology			
		√	Dr. Colin SENTONGO	ACTIVE – Anaesthesia			
		√	Dr. James STEVENS	COURTESY – Radiology			
		√	Dr. Alexandra STRATTON	COURTESY - Orthopaedics			
		√	Dr. Georgios TSIMIKLIS	COURTESY – Cardiology			
		√	Dr. Amit THATTE	COURTESY - Anaesthesia			

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change in Category	Exceptions
		√	Dr. Iain VERGIE	COURTESY – Emergency	√	to ACTIVE	
		√	Dr. Eugene Kenneth WAI	COURTESY – Orthopaedics			
		√	Dr. Maha WANES	ACTIVE – Family Medicine			
		√	Dr. Tania ZAKHEM	ACTIVE – Family Medicine - ER			
		√	Dr. Shahram ZOLFAGHARI	ASSOCIATE – General Surgery			

### 8.2.3 Appointment of Chief of Surgery

*Motion: On a motion duly moved, seconded and carried, the Board of Directors approved the appointment of Dr. Darryl Young as Chief of Surgery as recommended by the Medical Advisory Committee.*

### 8.2.4 Appointment of Chief of Radiology

*Motion: On a motion duly moved, seconded and carried, the Board of Directors approved the appointment of Dr. Alexander (Andu) Coret as Chief of Radiology as recommended by the Medical Advisory Committee.*

- 14. Adjournment:** There being no further business, the meeting was adjourned on a motion at 8:25 pm.




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F. Vassallo, CEO




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E. MacPherson, Board Chair