

**Kemptville District Hospital
Board of Directors Meeting
Thursday, February 24, 2022
Via Microsoft Teams Meeting
6:30 pm**

Minutes

1. **Call to Order:** E. MacPherson, Board Chair, called the meeting to order at 6:30 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

The following Territorial Acknowledgement was made by Board Chair E. MacPherson:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.

Guests were welcomed to the meeting: Greg Hedgecoe and David Brook for the Education Session, KDH Managers, and a member of the public who requested attendance, Christopher Durance.

Directors:	Present	Regrets		Present	Regrets		Present	Regrets
B. Baxter	√		L. Carnegie	√		A. Carrière	√	
C. Chisholm		X	J. Ellis	√		B. Hale	√	
M. Harrison	√		Dr. L. Luong		X	E. MacPherson (Chair)	√	
S. Mincoff	√		R. Morais		X	J. Nolan		X
M. Norenberg		X	S. Saslove	√		Dr. C. Sentongo	√	
K. Strackerjan	√		F. Vassallo	√		A. Vignuzzi	√	
A. Yee	√							

Management, Staff & Guests:

L. LeClair	√		L. Mignault (Recorder)	√		J. Read	√	
B. Rivard	√		G. Hedgecoe, QCH (Invited Guest)	√		D. Brook, OHA (Invited Guest)	√	
T. Deans, Nurse Manager (Invited Guest)	√		F. Gluck, Nurse Manager (Invited Guest)	√		Christopher Durance (Requested to attend)	√	

3. **Re-affirming Mission:** S. Mincoff re-affirmed KDH's Mission.
4. **Client Centred Care – Patient Stories:** J. Read conveyed a compliment and a complaint, including the learning opportunities as a result of the complaint investigation.
5. **Education Session:** F. Vassallo, CEO, introduced guests Greg Hedgecoe, VP, Organizational Effectiveness at Queensway Carleton Hospital, and David Brook, VP of

Labour Relations and Chief Negotiations Officer for the Ontario Hospital Association (OHA), and welcomed them to the Board meeting, where they provided the Education Session on Health Human Resources (HHR) Challenges. Mr. Hedgecoe delivered a regional perspective followed by Mr. Brook's provincial viewpoint. Both speakers gave detailed presentations, sharing specific data and trends and providing valuable insight into the crisis currently facing hospitals, long-term care facilities and other health care partners and agencies, stemming from historic challenges and recent unprecedented pandemic impacts.

Following the presentations, the floor was opened to questions and comments. A fulsome discussion ensued on the contributing factors of the HHR situation, and mitigations being implemented and considered for improving the staffing shortages going forward.

Mr. Hedgecoe, Mr. Brook, T. Deans, and F. Gluck left the meeting at 7:30 pm.

6. Additions/Changes to the Agenda: None.

7. Approval of Consent Agenda Items:

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 8.0 Approval of Previous Minutes: January 27, 2022, 9.1.1 Compliance Report, 9.1.4 Strategic Indicator Dashboard, 9.4.2 Board Self-Assessment 2022, 9.4.3 KDH Skills Matrix 2022, 9.4.4 Board Recruitment, 9.4.5 Ontario Not-for-Profit Corporations Act (ONCA), 9.5.2 Governance of Quality Assessment Tool Action Plan, 9.6.2 Epic Implementation Update, 9.6.3 Audit Update 2021-2022, 9.6.4 FAC/2022-2023 HAPS Budget & Capital Expenditures, and 9.6.5 2021-2022 Q3 Financial Report.

Under the Consent Agenda, the following motion was approved:

8.0 Motion: On a motion duly moved, seconded and carried, the Board approved the Minutes of the Previous Meeting of January 27, 2022, as presented.

E. MacPherson noted that a revised Minutes of the Previous Meeting was distributed to Members earlier in the day, containing a minor update to the materials sent the previous week.

9. Reports

9.1 Hospital

9.1.2 CEO Report

F. Vassallo addressed the CEO Report, sharing a brief update on the CT Scan project progress, in addition to the materials provided in the agenda package.

9.1.3 CNO Report

J. Ellis, VP of Nursing/CNO, briefly addressed her CNO Report for February, noting that the education topic was very timely, and that her teams are dealing well with the current staffing situation.

9.1.5 Long-Term Care Service Accountability Agreement (LSAA) Schedule E Form of Declaration of Compliance

Motion: On a motion duly moved, seconded and carried, the Board approved that the Board Chair be authorized to declare (Schedule E – Form of Compliance Declaration Report) that KDH, to the best of the Board’s knowledge and belief, has fulfilled its obligations under the long-term care service accountability agreement in effect during the applicable period (i.e., January 1, 2021 – December 31, 2021), with no exceptions.

9.2 Chief of Staff

9.2.1 Chief of Staff Report: *In Camera*.

Motion: On a motion duly moved, the Board approved to move in camera at 7:36 pm.

Motion: On a motion duly moved, the Board approved to move out of in camera at 7:43 pm.

9.2.2 Credentialing

Motion: On a motion duly moved, seconded and carried, the Board approved hospital privileges for physicians as set out below:

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change in Category	Restrictions
	√		Dr. Philip BERARDI	COURTESY – Hematological Pathology			
√			Dr. Neehar Arya	COURTESY – Emergency			
		√	Dr. Aajab ABDULHUSSEIN	COURTESY – Emergency	√		
		√	Dr. Ismail Tawakol ALI	COURTESY – Radiology			
		√	Dr. Randa BERDUSCO	COURTESY- Orthopaedics			
		√	Dr. Frances BERKMAN	COURTESY – Surgical Assist			
		√	Dr. Barbara BIELAWSKA	COURTESY- Gastroenterology			
		√	Dr. Angela CHEUNG	COURTESY – Gastroenterology			
		√	Dr. Emily CONWAY	COURTESY – Emergency/Surgical Assist	√		
		√	Dr. Harinder DHALIWAL	COURTESY- Gastroenterology			
		√	Dr. Mona EFFENDI	COURTESY- Surgical Assist			
		√	Dr. Melissa FORBES	COURTESY- Anaesthesia with admitting			

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		√	Dr. Mitchell FOX	COURTESY – Physical Medicine	√		
		√	Dr. Lucas GIL	COURTESY – Anaesthesia			
		√	Dr. Keely GILES	COURTESY – Family Medicine	√		
		√	Dr. Rasveg GREWAL	COURTESY – Gastroenterology			
		√	Dr. Spencer GUTCHER	COURTESY- Anaesthesia			
		√	Dr. Tahereh HOSSEINI	COURTESY-Emergency	√		
		√	Dr. Hicham IBRAHIM	COURTESY- Dermatology/Transfusion	√		
		√	Dr. Zeeya JAMAL	COURTESY- Pain clinic			
		√	Dr. Nadine KAEFER	ACTIVE – Family Medicine/Emergency/Surgical Assist			
		√	Dr. Yvonne KAETHLER	COURTESY- Anaesthesia	√	To ACTIVE with admitting	
		√	Dr. Pamela LAI	COURTESY-Emergency	√		
		√	Dr. Allan LIEW	COURTESY-Orthopaedics			
		√	Dr. Carla LIPAN	COURTESY- Anaesthesia			
		√	Dr. Patrick MACGILLIVRAY	COURTESY -Surgical Assist			
		√	Dr. Abdel MALEK	COURTESY-Family Medicine/Transfusion	√		
		√	Dr. Christopher MIREAULT	COURTESY-Anaesthesia			
		√	Dr. Dominique MIRON	COURTESY-Surgical Assist			
		√	Dr. Jonathan MORASSE	COURTESY- Emergency			
		√	Dr. Jonathan MOULTON	COURTESY-Emergency			
		√	Dr. Peter MUNK	COURTESY-Radiology			
		√	Dr. Nicolas MURRAY	COURTESY-Radiology			
		√	Dr. Edgardo PEREZ	COURTESY- Psychiatry			
		√	Dr. Patricia PETICCA	COURTESY - Endocrinology	√		

		√	Dr. Michael PICKELL	COURTESY- Orthopaedics			
		√	Dr. Jose PIRES	COURTESY-General Surgery			
		√	Dr. Kenneth SABOURIN	COURTESY- Surgical Assist			
		√	Dr. Adam SACHS	COURTESY – Orthopaedics			
		√	Dr. Adnan SHEIKH	COURTESY - Radiology			
		√	Dr. Nina SINGH	COURTESY- Radiology			
		√	Dr. Aamir SUHAIL	COURTESY- Radiology			
		√	Dr. Colin TAYLOR	COURTESY- Radiology			
		√	Dr. Allan TAYLOR	COURTESY-Emergency			
		√	Dr. Richard WALDOLF	COURTESY – Anaesthesia			
		√	Dr. Sarah WARD	COURTESY-Emergency	√		
		√	Dr. Mazen YOUNES	COURTESY – Surgical Assist			
		√	Dr. Darryl YOUNG	COURTESY- Orthopaedics			
		√	Dr. Susan ZHU	COURTESY-Anaesthesia			

Not Renewing:

Dr. Yu Shan (Wendy) Zhang
 Dr. Antonio Giulivi
 Dr. Jean Pierre De Villiers
 Dr. John Bennett
 Dr. Nizar Al Nakshabandi
 Dr. Megan Argue

9.2.3 Appointment of Chief of Emergency Department

Motion: On a motion duly moved, seconded and carried, the Board approved the appointment of Dr. Tahereh Hosseini as Chief of Emergency Department as recommended by the Medical Advisory Committee.

9.3 KDH Foundation Report: No Report.

9.4 Governance Committee

9.4.1 Governance Committee Chair Report

Board Chair E. MacPherson, in Committee Chair J. Nolan's stead, provided a brief update to the Board on Governance Committee matters discussed at the February 8, 2022 meeting. The main focus of the Governance Committee will be recruitment as we look ahead to the next Board year, with an expected four Director vacancies to be filled. A Board Recruitment Sub-Committee has been struck and will proceed with the recruitment process using feedback from the recent Skills Matrix completed by all Elected Directors. In addition to publicly advertising for new Directors, Members were encouraged to draw on their own networks for individuals with the desired skillsets who may be interested in joining the KDH Board.

9.5 Quality and Safety Committee

9.5.1 Quality and Safety Committee Chair Report

M. Harrison, Committee Chair, updated the Board on activities of the February 15, 2022 meeting. While the meeting primarily focussed on the progress of the Governance of Quality Assessment Tool action plan, the new OHA Patient Experience Measurement survey vendor and recent RFP process for the new vendor were also discussed. L. LeClair provided a verbal update to the Board on this topic. The new vendor will not be in place for the new fiscal year beginning April 1, 2022, but perhaps by fall. It is not recommended we do anything at this time. We are pleased to identify that the provincial committee that reviewed the RFPs and selection of the new vendor included two Patient and Family Advisors (PFA) only, and that KDH's PFA Brian McKee was one of the two. It is a great honour having this representation and we look forward to the implementation of the new survey tools when they become available.

The Quality Improvement Plan (QIP) for 2022-2023 was also verbally reported on as materials were just received this week from Ontario Health. While we are still required to prepare a QIP, we are not required to file a Board Approved QIP with Ontario Health this year. L. LeClair and J. Ellis will work to review the materials to move ahead with this year's quality initiatives and will bring them to the Board for information.

9.6 Corporate Services Committee

9.6.1 Corporate Services Committee Chair Report: *In Camera.*

Motion: On a motion duly moved, the Board approved to move in camera at 7:54 pm.

Motion: On a motion duly moved, the Board approved to move out of in camera at 8:02 pm.

9.8 Strategic Planning Ad Hoc Committee Chair Report

As a result of the recent Board resignation of Director and Strategic Planning Ad Hoc Committee Chair, P.-E. Cloutier, Director A. Yee has graciously agreed to assume the role of Chair of this Ad hoc Committee. After reviewing all the

materials and work of the Committee to date, Ms. Yee will reconvene the Ad Hoc Committee and move forward to complete the Strategic Planning process for KDH and the community. The Board will be updated on activities of the Ad Hoc Committee as it progresses towards completion of the new Strategic Plan.

10. **KDH Board Action Registry:** *No outstanding Actions.*
11. **Next Meeting:** Thursday, March 31, 2022, at 6:30 pm via Teleconference.
12. **In Camera:** *No further In Camera session required.*
13. **Adjournment:** There being no further business, the meeting was adjourned on a motion at 8:05 p.m.



F. Vassallo, CEO



E. MacPherson, Board Chair