

**Kemptville District Hospital  
Board of Directors Meeting - Special  
Thursday, June 23, 2022  
Via Microsoft Teams Meeting  
6:30 pm**

**Minutes**

1. **Call to Order:** E. MacPherson, Board Chair, called the meeting to order at 6:32 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

The following Territorial Acknowledgement was made by Board Chair E. MacPherson:

*In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.*

Directors:	Present	Regrets		Present	Regrets		Present	Regrets
L. Carnegie	√		A. Carrière	√		C. Chisholm	√	
J. Ellis	√		B. Hale	√		M. Harrison	√	
Dr. L. Luong		X	E. MacPherson (Chair)	√		S. Mincoff		X
R. Morais	√		J. Nolan	√		M. Norenberg		X
S. Saslove	√		Dr. C. Sentongo	√		K. Strackerjan	√	
F. Vassallo	√		A. Vignuzzi	√		A. Yee	√	

**Management, Staff & Guests:**

L. LeClair		X	L. Mignault (Recorder)	√		J. Read	√	
B. Rivard	√		G. Tallmeister, Santis (Invited Guest)	√				

3. **Additions/Changes to the Agenda – None.**
4. **Motion to Receive Information Items:**

*Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, item 5.3.2 2021-2022 Quality Improvement Plan Q4 Final Report.*

5. **Reports**

5.1 **Strategic Planning Ad Hoc Committee**

5.1.1 **Draft 2022-2026 KDH Strategic Plan**

*Motion: On a motion duly moved, seconded and carried, the Board approved the Strategic Plan 2022-2026, including the Vision, Mission and Values as appended.*

***Motion: On a motion duly moved, seconded and carried, the Board approved that the Board Strategic Planning Ad Hoc Committee be dissolved.***

In Committee Chair Amy Yee’s stead, E. MacPherson, Board Chair, provided an overview of the process, and a summary of the work completed in creating KDH’s new Strategic Plan. Also conveyed were additional comments from Ms. Yee (see below).

*“Thank you to everyone who has helped inform the new strategic plan, which will stand from 2022-2026, with planned annual check-ins to determine whether revisiting the strategy is required before 2026 in light of any internal or external forces. I have the deepest respect for the strategy that came before, the execution against that strategy and the execution and drive that continues to take us through to today.*

*The strategic plan in front of us was well informed by many voices, including patients and families, KDH staff, and leaders in healthcare organizations in surrounding areas – and shepherded by some of the best external advice, as well as our Board team. It was a privilege to be a part of this coming together of the community for reflection and action.”*

*A. Yee, Strategic Planning Ad Hoc Committee Chair*

*Ms. G. Tallmeister left the meeting at 6:38 pm.*

## **5.2 Governance Committee**

### **5.2.1 Board Policy Review – Policy No. 12 Board Recruitment of New Board and Committee Members**

***Motion: On a motion duly moved, seconded and carried, the Board approved that Board Policy No. 12 Board Recruitment of New Board and Committee Members be approved as revised.***

E. MacPherson provided the Board with a preamble to the Policy Review resulting from the new requirements imposed by the *Fixing Long-Term Care Act, 2021* and Ontario Regulation 246/22, which came into force on April 11, 2022. The changes directly relate to the screening process for Board Directors, which includes Police Criminal Reference Checks.

## **5.3 Quality and Safety Committee**

### **5.3.1 2022-2023 Quality Improvement Plan**

***Motion: On a motion duly moved, seconded and carried, the Board approved the 2022-2023 Quality Improvement Plan as presented.***

M. Harrison, Committee Chair, introduced the 2022-2023 Quality Improvement Plan (QIP), which faced obstacles in its preparation for approval to the Board. The process was hindered by confusion with this year’s QIP requirements and the release of information from Ontario Health as well as internal staffing challenges. This information was followed by an overview of the quality initiatives in the new QIP

provided by F. Vassallo and J. Ellis. The 2022-2023 Quality Improvement Plan will be submitted to Ontario Health and shared publicly on the KDH website.

6. **Next Meeting: Annual General Meeting**, Thursday, June 23, 2022, at 6:45 pm via Teleconference.
7. **Adjournment:** There being no further business, the meeting was adjourned on a motion at 6:51 p.m.



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F. Vassallo, CEO



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E. MacPherson, Board Chair