

**Kemptville District Hospital
Board of Directors Meeting
Thursday, September 29, 2022
Via Microsoft Teams Meeting
6:30 pm**

Minutes

1. **Call to Order:** E. MacPherson, Board Chair, called the meeting to order at 6:30 pm, and welcomed the newly elected Directors.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

Board Chair E. MacPherson made the following Territorial Acknowledgement:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.

Also acknowledged was the National Day for Truth and Reconciliation on September 30, 2022.

Directors:	Present	Regrets		Present	Regrets		Present	Regrets
G. Bebeung	√		E. Bonokoski	√		L. Carnegie	√	
A. Carrière	√		C. Chisholm	√		J. Ellis		X
B. Hale		X	M. Harrison	√		Dr. L. Luong		X
E. MacPherson (Chair)	√		S. Mincoff	√		J. Nolan	√	
M. Norenberg		X	J. Panciuk	√		Y. Pelletier		X
S. Saslove	√		Dr. C. Sentongo	√		K. Strackerjan		X
F. Vassallo	√		A. Vignuzzi	√		A. Yee		X
H. Zipes	√							

Management, Staff & Guests:

L. Mignault (Recorder)	√		J. Read	√		K. Lechleitner (Requested to attend)	√	
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3. **Re-affirming KDH Mission:** M. Harrison re-affirmed the KDH Mission.
4. **Client Centred Care – Patient Stories:** J. Read conveyed a compliment and a complaint, including the learning opportunities resulting from the complaint investigation.
5. **Education Session:** CEO F. Vassallo presented an Ontario Health Team (OHT) Primer that traced the evolution of KDH's involvement with the OHT process from development of the proposed North Rideau Health Alliance OHT to its merger with the Four Rivers OHT to create the 60-member strong Ottawa West Four Rivers OHT. The presentation

provided a high-level overview to the new Board Directors that will be followed by a more in-depth OHT session later in the year.

6. **Additions/Changes to the Agenda:** Item 9.2.3 Chiefs of Department HR Plans is being deferred until all departments' HR Plans have been approved at Medical Advisory Committee (MAC).
7. **Consent Agenda - Motion to Receive Information Items:**

Motion: On a motion duly moved, seconded and carried, the Board approved to receive for information or approval for motion, items 8.0 Approval of Minutes of Previous Meeting: June 23, 2022 (Special) and June 23, 2022 (Regular), 9.0 Executive Committee Report, 9.1.1 Compliance Report, 9.1.4 Enterprise Risk Management Dashboard Q1, 9.1.5 Strategic Indicator Dashboard Q1, 2022, 9.3 KDH Foundation Report, 9.4.2 Operational Plan 2022-2026, 9.4.3 2022-2023 Governance Committee Work Plan, 9.4.4 Board of Directors Officers and Committee Participation Listing Update, 9.4.5 Board Education Summary Report 2021-2022, 9.5.2 2022-2023 Quality and Safety Committee Work Plan, 9.5.3 Critical Incident Reporting, 9.6.2 2022-2023 Corporate Services Committee Work Plan, 9.6.3 2022-2023 Financial Report Q1, 9.6.5 CT Scan Initiative, and 9.7 KDH Auxiliary Report.

Under the Consent Agenda, the following motions received approval:

8.0 Motion: On a motion duly moved, seconded, and carried, the Board approved the Minutes of the Previous Meeting of June 23, 2022 (Special), and June 23, 2022 (Regular), as presented.

9.4.4 Motion: On a motion duly moved, seconded, and carried, the Board approved the 2022-2023 Board of Directors Officers and Committee Participation Listing on recommendation by the Governance Committee, as updated and presented.

Members are asked, upon receiving and reviewing agenda packages, to please forward any questions or concerns regarding the Consent Agenda in advance of the meeting.

9. Reports

9.1 Hospital

9.1.2 CEO Report

In addition to the written report, F. Vassallo added that KDH had started providing gynecological surgical services as of that day, September 29, and that the first patient was a Kemptonville resident. A press release will be forthcoming about this new program. This service is important for KDH as it will allow us to apply for monies under the surgical innovation fund.

KDH received notification that the hospital is the recipient of several 2022 Green Health Care Awards as top performer in our peer group in the categories of

Leadership, Pollution Prevention, and Waste. The Green Health Care Awards are presented annually by the Canadian Coalition for Green Health Care.

9.1.3 CNO Report – *No Discussion in absence of CNO.*

9.1.6 Strategic Plan

J. Read provided an update on the 2022-2026 Strategic Plan, noting that the final versions of the public facing booklet and one-pager document will soon be ready for distribution.

9.2 Chief of Staff

9.2.1 COS Report

Dr. C. Sentongo reiterated the successful start of the gynecology surgical program and stated that he anticipated the program would thrive and grow .

Motion: On a motion duly moved, the Board approved to move in camera at 7:28 pm.

K. Lechleitner left the meeting at 7:28 pm.

Motion: On a motion duly moved, the Board approved to move out of in camera at 7:35 pm.

9.2.2 Credentialing

Motion: On a motion duly moved, seconded and carried, the Board approved hospital privileges for physicians as set out below:

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change in Category	Restrictions
√			Dr. Wayne CHAMBERLAIN	COURTESY- Anaesthesia		<i>From Temp</i>	
√			Dr. Aaron ROSTAS	COURTESY- Anaesthesia		<i>From Temp</i>	
√			Dr. George PHILIP	COURTESY – Anaesthesia		<i>From Temp</i>	
√			Dr. Hassan SHENASSA	COURTESY – Obstetrics and Gynecology		<i>From Temp</i>	
√			Dr. Yara MOUHAMMED	COURTESY - Family Medicine		<i>From Temp</i>	
√			Dr. Lucas GIL	COURTESY – Anaesthesia		<i>Add Surgical Assist Privileges</i>	
	√		Dr. Marie-Constance LACASSE	COURTESY – Radiology			<i>Lawsuit discussed with COS and Approved</i>

	√		Dr. Tamer ELFAZARI	COURTESY – Obstetrics and Gynecology			
	√		Dr. Fabian SCHWARZ	COURTESY – Family Medicine, Transfusions			
		√	Dr. Alexander CORET	ACTIVE – Radiology			
		√	Dr. Alexandra SRATTON	COURTESY- Surgery – Orthopedics			
		√	Dr. Andrew GILCHRIST	COURTESY – Anaesthesia			
		√	Dr. Andrew MARSHALL	COURTESY- Surgery – Orthopaedic			
		√	Dr. Arifa SADAF	COURTESY- Radiology			
		√	Dr. Charles KOWALSKI	COURTESY- Emergency	√		
		√	Dr. Chris KIRBY	ACTIVE- Anaesthesia	√	<i>Add Surgical Assist Privileges</i>	
		√	Dr. Christian BALDAUF	COURTESY- Radiology			
		√	Dr. Christine NADEAU	COURTESY- Anaesthesia	√		
		√	Dr. Christopher Iain VERGIE	ACTIVE – Emergency	√		
		√	Dr. Colin SENTONGO	ACTIVE- Anaesthesia	√	<i>Adding Emergency Privileges</i>	
		√	Dr. Daniel DUFOUR	COURTESY- Anaesthesia			
		√	Dr. Darryl YOUNG	ACTIVE – Surgery - Orthopaedic			
		√	Dr. David JONES	ACTIVE - Anaesthesia	√		
		√	Dr. Douglas RITTER	COURTESY- Surgery- Orthopaedic	√		
		√	Dr. Eugene WAI	COURTESY- Surgery- Orthopaedic			
		√	Dr. Geoffrey DERVIN	COURTESY- Surgery – Orthopaedic			

		√	Dr. Georgios GRAMMATOPOULOS	COURTESY – Surgery – Orthopaedic				CSPO Restrictions reviewed by CSO and Approved
		√	Dr. Georgios TSIMIKLIS	COURTESY- Internal Medicine – Cardiology				
		√	Dr. Gordon THOMAS	COURTESY- Internal Medicine – Psychiatry				
		√	Dr. Gregory John LEONARD	COURTESY- Family Medicine	√			
		√	Dr. Jason MARTENS	COURTESY- Radiology				
		√	Dr. Jennifer BOECKNER	ACTIVE – Family Medicine	√			
		√	Dr. Lancia GUO	COURTESY- Radiology				
		√	Dr. Linda LACROIX	COURTESY – Internal Medicine – Transfusions				
		√	Dr. Maha Ramses WANES HANA	ACTIVE – Family Medicine	√			
		√	Dr. Michele PERILLO	COURTESY – Radiology				
		√	Dr. Michelle RICKETTS	COURTESY – Radiology				
		√	Dr. Nadine KAEFER	ACTIVE – Family Medicine – Emergency	√			
		√	Dr. Patrick DAVIDSON	COURTESY – Surgery – General Surgery				
		√	Dr. Paul KIM	COURTESY – Surgery- Orthopaedic				
		√	Dr. Paul O’BRIEN	ACTIVE – Radiology	√			
		√	Dr. Penelope McGregor	ACTIVE – Family Medicine				
		√	Dr. Pete BIENKOWSKI	COURTESY – Surgery- Orthopaedic				
		√	Dr. Peter LAPNER	COURTESY – Surgery - Orthopaedic				
		√	Dr. Philippe PHAN	COURTESY – Surgery- Orthopaedic				
		√	Dr. Paul BEAULE	COURTESY – Surgery – Orthopaedic				

		√	Dr. Priyanka DIXIT	ACTIVE – Internal Medicine – Pediatrics			
		√	Dr. Rimon GHATTAS	COURTESY – Internal Medicine			
		√	Dr. Robert FEIBEL	COURTESY – Surgery-Orthopaedic			
		√	Dr. Ronald MONAGHAN	COURTESY – Surgery - General Surgery			
		√	Dr. Sachin CHITTE	COURTESY – Surgery-Plastic			
		√	Dr. Senta BAUERMEISTER	COURTESY – Surgery-Surgical Assist			
		√	Dr. Shahram ZOLFAGHARI	ACTIVE – Surgery – General Surgery	√		
		√	Dr. Sheila CHOU	COURTESY – Radiology			
		√	Dr. Simon CHAN	COURTESY – Surgery-Plastic			
		√	Dr. Stephan KINGWELL	COURTESY – Surgery-Orthopaedic			
		√	Dr. Steven GRAVELLE	COURTESY – Emergency	√		
		√	Dr. Steven MILLWARD	COURTESY – Radiology			
		√	Dr. Steven OLIVER	ACTIVE – Surgery – Orthopaedic	√		
		√	Dr. Suzanne RUTHERFORD	ACTIVE – Family Medicine	√		
		√	Dr. Svetlana CAKAREVIC	COURTESY – Emergency	√		
		√	Dr. Tania ZAKHEM	ACTIVE – Emergency-Family Medicine	√		<i>CPSO investigation discussed with COS and Approved.</i>
		√	Dr. Vivake UMADAT	COURTESY- Family Medicine - Surgical Assist	√		
		√	Dr. Wade GOFTON	COURTESY – Surgery-Orthopaedic			
		√	Dr. William GUEST	COURTESY – Radiology			

Not Renewing:

Dr. Amit THATTE – Courtesy Anaesthesia
Dr. Dennis JANZEN – Courtesy Radiology
Dr. Lara GIZZI – Courtesy Emergency
Dr. Reza FORGHANI – Courtesy Radiology
Dr. Jonathan BUTLER – Courtesy Radiology
Dr. Peter MUNK – Courtesy Radiology
Dr. Pamela LAI – Courtesy Emergency

STATEMENT OF COMPLIANCE

It is attested that currently all physicians practicing at Kemptville District Hospital hold valid privileges.

9.4 Governance Committee

9.4.1 Governance Chair Report

J. Nolan, Committee Chair, gave a verbal summary of the committee meeting of September 13, 2022, which included the Board education schedule, the meeting format remaining virtual at least to the end of the calendar year, Board policy cycle review, and the evaluations that Directors need to complete following each Board meeting. Board policies will be updated by Borden Ladner Gervais LLP during the Ontario Not-for-Profit Corporations Act (ONCA) review, and the policy cycle review will then resume.

With regard to the upcoming Board Retreat, and as agreed to at the committee level, feedback from the greater Board was requested on the details and preferences for timing, content, and format. Based on the responses from members, there was agreement that the entire Board will be surveyed on key questions pertaining to preferences and a summary of results will be brought to the October Board meeting.

9.5 Quality and Safety Committee

9.5.1 Quality and Safety Chair Report

M. Harrison, Committee Chair, gave a verbal summary of the activities of the September 20, 2022 meeting, which included reviewing the Work Plan, Critical Incident reporting, and the Institute for Healthcare Improvement (IHI) program for Board oversight of quality and safety. An update was provided on the current state of patient surveying via the Ontario Hospital Association (OHA). In August, the OHA held a webinar introducing hospitals to the new patient experience measurement platform that they are inviting hospitals to procure through an existing Government of Ontario Vendor of Record (VOR) arrangement.

9.6 Corporate Services Committee

9.6.1 Corporate Services Chair Report

Committee Chair S. Saslove conveyed details of the September 22, 2022 meeting that covered the committee Work Plan, updates on the CT Scan Initiative, Epic Implementation, and the Hospital Accountability Planning Submission (HAPS) budget planning.

9.6.4 Auditor RFP Update 2022-2023

Motion: On a motion duly moved, seconded, and carried, the Board approved the extension of the current Auditor contract with KPMG for an additional two years, ending March 21, 2026.

Given the current challenges facing KDH and upcoming changes in audit processes, the committee agreed that it would be in KDH's best interests to continue with KPMG in light of their existing extensive knowledge of the organization.

9.6.6 WOVN Benefits and Provincial Benefits Initiative

Motion: On a motion duly moved, seconded, and carried, the Board approved KDH's participation in the provincial employee benefits strategy on the terms set out in the resolution included in the agenda materials "Schedule A."

10. KDH Board Action Registry: No outstanding items.

11. Next Meeting: Thursday, October 27, 2022, at 6:30 pm via Teams Meeting.

12. In Camera Motion and Pause:

Motion: On a motion duly moved, the Board approved to move in camera at 8:07 pm.

13. In Camera:

Motion: On a motion duly moved, the Board approved to move out of in camera at 8:34 pm.

Motion: On a motion duly moved and seconded, the Board approved an increase to the CEO's base compensation effective September 29, 2022.

14. Adjournment: There being no further business, the meeting adjourned on a motion at 8:35 p.m.



F. Vassallo, CEO



E. MacPherson, Board Chair