

Approved May 25, 2023

**Kemptville District Hospital
Board of Directors Meeting
Thursday, April 27, 2023
Via Microsoft Teams Meeting
6:30 pm**

Minutes

1. **Call to Order:** E. MacPherson, Board Chair, called the meeting to order at 6:33 pm.
2. **Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

Board Chair E. MacPherson made the following Territorial Acknowledgement:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today.

Directors:		Present	Regrets			Present	Regrets			Present	Regrets
G. Bebeung - V			X	E. Bonokoski - V	√			L. Carnegie- V (ExO)	√		
A. Carrière - V			X	M. Harrison - V	√			J. Ellis	√		
B. Hale – V (ExO)	√			S. Mincoff - V		X		Dr. L. Luong			X
E. MacPherson (Chair) - V	√			J. Panciuk - V	√			J. Nolan - V	√		
S. Saslove - V	√			Dr. C. Sentongo	√			Y. Pelletier - V	√		
D. O'Sullivan – V (ExO)			X	F. Vassallo	√			A. Vignuzzi - V			X
A. Yee - V			X	H. Zipes - V	√			C. Chisholm - V			X
M. Norenberg – V (ExO)			X								

Management, Staff & Guests:

L. LeClair, VP Corporate Services	√		B. Rivard, CFO and VP Operations	√	
M. Prokopy, VP Policy and Advocacy, Ontario Hospital Association	√		R. Polite (Recorder)	√	
J. Read, Communications/Patient Lead Officer	√				

3. **Re-affirming KDH Mission:** B. Hale re-affirmed the KDH Mission.
4. **Client Centred Care – Patient Stories:** J. Read conveyed a complaint and a compliment, including the learning opportunities resulting from the complaint investigation.
5. **Education Session:** Melissa Prokopy, VP Policy and Advocacy, Ontario Hospital Association (OHA), presented: Five Things You Should Know About Ontario's Healthcare System.

- 6. Additions/Changes to the Agenda:** The agenda has been modified to move all In Camera items to the end of the meeting for a more efficient flow.

7. Consent Agenda - Motion to Receive Information Items:

Motion: On a motion duly moved, seconded, and carried, the Board approved to receive for information or approval for motion, items: 8.0 Approval of Minutes of Previous Meeting; March 30, 2023; 9.1.0 LSAA Declaration of Compliance 9.1.1 Compliance Report; 9.4.3 Emergency Risk Management; 9.5.2 Epic Implementation Update; 9.6 KDH Foundation Report

Chair, Elizabeth MacPherson, informed the Board that André Carrière has submitted his resignation effective immediately due to family responsibilities. She asked the Board to consider taking on his role on the Quality and Safety Committee.

The Board thanks André for his time and contributions.

9. Reports

9.1 Hospital

9.1.0 LSAA Declaration of Compliance

At the request of the Chair, this item was pulled from the Consent Agenda for discussion. J. Ellis explained the document and purpose for required sign off.

Motion: On a motion duly moved, seconded, and carried, the Board approved the LSAA Declaration of Compliance.

Carried.

9.1.4 CEO Report

CEO, F. Vassallo presented supplemental information to his written report on key activities to the Board, which dealt specifically with recruitment challenges in the Emergency Department with physician leaders.

9.1.5 CNO Report

CNO, J. Ellis presented her written report and had nothing to add verbally.

9.2 Chief of Staff

9.2.1 COS Report

Dr. C. Sentongo spoke in addition to his written report on what the Board could do to help the current ED staffing issues, stating that KDH would be a more attractive place to work with the imaging capabilities that a CT scanner could provide. He said other issues are systemic in nature, and requested that the Board put pressure on the Foundation for the urgency of a CT Scanner.

B. Rivard confirmed we are in the RFP process for the CT and will be able to begin scanning in January 2025.

9.2.2 Credentialing – *IN CAMERA*

9.3 Governance Committee

9.3.1 Governance Chair Report

E. MacPherson gave a verbal update on the activities of the March 21, 2023, meeting which mainly consisted of 2023-24 Quality Improvement planning, and Data Quality.

9.4 Corporate Services Committee

9.4.1 Corporate Services Chair Report

S. Saslove, Committee Chair, gave a verbal update on the activities of the March 23, 2023 meeting including those agenda items that will follow and which focussed on INFRAM HIMSS, Epic Implementation Update, and the CT Scan Initiative.

9.5.3 Bill 124 Update – *IN CAMERA*

9.5.4 KDH-KDHF MOU – *IN CAMERA*

10. KDH Board Action Registry: None

11. Next Meeting: Thursday, May 25, 2023, at 6:30 pm via Teams Meeting.

12. In Camera Request - Motion and Pause:

Motion: On a motion duly moved, the Board approved to move in camera at 8:04pm.

Discussion was held regarding IN CAMERA items.

Motion: On a motion duly moved, the Board approved to move out of in camera at 8:22pm.

As a result of in camera discussions, the following motions were made:

9.2.2 Credentialing

Motion: On a motion duly moved, seconded, and carried, the Board approved hospital privileges for physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the professional Staff Bylaws, as set out below:

Temp	App	Re-App	Physician	Privilege Category	KDH Primar	Change in Category
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√		Dr. Louis-Philippe BAISI	COURTESY- Surgery, Surgical Assist		<i>From Temp to Courtesy</i>
√		Dr. Chuck Yegappan	COURTESY – Anaesthesia		<i>From Temp to Courtesy</i>
	√	Dr. Neehar Ayra	COURTESY-Emergency		
	√	Dr. Ismail Ali	COURTESY – Radiology		
√		Dr. Steven GRAVELLE	COURTESY – Emergency		<i>From Courtesy to Temp with a resignation date of May</i>
	√	Dr. Kenneth Sabourin	COURTESY-Surgery, Surgical Assist		
	√	Dr. Aamir Suhail	COURTESY- Radiology		
	√	Dr. Allan Taylor	COURTESY – Emergency		

STATEMENT OF COMPLIANCE

It is attested that currently all physicians practicing at Kemptville District Hospital hold valid privileges.

Not Renewing: NA

9.5.4 KDH-KDHF MOU

Motion: On a motion duly moved, seconded, and carried, the Board ratified the new MOU between KDH and the KDH Foundation.

Carried.

13. Adjournment: There being no further business, the meeting adjourned on a motion at 8:24 p.m.

F. Vassallo, CEO

E. MacPherson, Board Chair