

Kemptville District Hospital (KDH)
Board of Directors Meeting
Thursday, March 27, 2025
Via Microsoft Teams
6:30 pm
Minutes

Call to Order: J. Nolan, Board Chair, called the meeting to order at 6:31 pm.

- 1. Regrets / Quorum / Declaration of Conflicts:** Quorum was established and there were no conflicts declared.

Directors:	Present	Regrets		Present	Regrets		Present	Regrets
G. Bebeung	√		J. Nolan (Chair)	√		Dr. C. Sentongo	√	
D. Boyce	√		M. Norenberg		√	P. Snelling	√	
E. Bonokoski	√		D. O'Sullivan		√	F. Vassallo	√	
G. Enei	√		J. Panciuk		√	T. Wood	√	
G. LeVasseur	√		Y. Pelletier	√		G. Wyse	√	
S. Mincoff	√		A. Rancourt		√	A. Yee		√
Dr. L. Luong		√	S. Saslove		√	H. Zipes	√	
K. Hogue		√						

Management, Staff & Guests:

B. Rivard	√		J. Westendorp	√		M. Laughton (Recorder)	√	
L. O'Keefe	√		C. Lang	√		A. McKee	√	

Board Chair J. Nolan made the following Territorial Acknowledgement:

In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today. Also, for those attending remotely, acknowledgement is given for the lands they are located on at the time of the meeting.

J. Nolan welcomed Chris Lang who was attending as a non-voting guest representing the KDH Foundation in place of the Foundation Chair who was not able to attend.

- 2. Additions/Changes to the Agenda:** There were no additions or changes to the agenda.

On a motion duly made and seconded, the Board went in-camera.

P. Snelling and G. Bebeung arrived to the meeting.

On a motion duly made and seconded, the Board came out of in-camera.

3. Re-affirming the KDH Mission

T. Wood reaffirmed the KDH Mission.

5. February 27, 2025 Board Meeting Minutes

On a motion duly made, seconded, and carried, without abstentions, the Board approved the February 27, 2025 Board meeting minutes, as presented.

6. Consent Agenda

The Board reviewed the consent agenda.

On a motion duly made, seconded, and carried, without abstentions, the Board approved the consent agenda consisting of:

6.1 An approval of:

- 6.1.1. *An authorization of the Chair, by resolution dated March 27, 2025 to sign off on the Declaration of Compliance Issued pursuant to the Long-Term Care Home Service Accountability Agreement, and declare to the Board of Directors of Ontario Health that:***

After making inquiries of the administrator, Katie Hogue, and other appropriate officers of the HSP and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Board's knowledge and belief, the HSP has fulfilled, its obligations under Agreement during the Applicable Period.

Without limiting the generality of the foregoing, the HSP confirms that:

- (i) it has complied with the provisions of the Connecting Care Act, 2019 and with any compensation restraint legislation which applies to the HSP; and*
- (ii) every Report submitted by the HSP is accurate in all respects and in full compliance with the terms of the Agreement.*

Unless otherwise defined in this Declaration of Compliance, capitalized terms have the same meaning as set out in the Agreement.

6.2 An approval of the receipt of the following items for information:

6.2.1. *Compliance Certificate*

6.2.2. *Accreditation Summary of Quality Standards*

6.2.3. *2024-25 Q3 Operating Plan Update*

6.2.4. *2025-26 Quality Improvement Plan Summary Presentation*

6.2.5. *CNE Report*

7. Quality and Safety Committee

L. O'Keefe arrived to the meeting.

7.1 Quality and Safety Committee Chair's Report

H. Zipes reported that the committee last met on March 18th, and thanked the committee and visiting board members for the participation and input to the meeting. The Committee reviewed in detail the proposed Quality Improvement Plan (QIP).

7.2 2025-26 Quality Improvement Plan

On a motion duly made, seconded, and carried, without abstentions, the KDH Board approved the 2025-26 Quality Improvement Plan, as presented consisting of:

- *The Narrative*
- *The Workplan*
- *The progress report to March 11, 2025.*

7.3 Client Centred Care – Patient Stories

H. Zipes conveyed a compliment and a complaint, including the learning opportunities resulting from the complaint investigation.

8. Corporate Services Committee

On a motion duly made and seconded, the Board went “in-camera”

On a motion duly made and seconded, the Board moved out of in-camera.

8.3 2025-26 Budget

On a motion duly made, seconded, and carried, without abstentions, the Board of Directors approved management of the hospital to begin the 2025-26 Fiscal Year with:

- *A conditional operating plan that provides for total operating revenues of \$35,084,586 and total operating expenses of \$ 35,958,452. This operating plan assumes additional Ministry of Health (MOH) funding and / or operating plan recoveries of \$ 681,605.*
- *A Capital Plan of \$542,322 (including all funding sources); which forecasts a deficit operating position of \$873,866 in Fiscal 2025/26 without additional funding from MOH or Ontario Health (OH). This is in line with the new Balanced Budget Waiver and the proposed extended H-SAA and maintains a working capital ratio of 0.80 or higher, and subject to an updated Operating Plan presented pending a MOH funding announcement.*

8.4 IT Service Contract with the Ottawa Hospital (TOH)

On a motion duly made, seconded, and carried, without abstentions, the Board approved the IT Service Contract and authorized the CEO and CFO to sign on behalf of KDH.

8.5 Hospital Service Accountability Agreement (HSAA) extensions letter

On a motion duly made, seconded, and carried without abstentions, the Board approved to accept and agree to the amendments described in the Extending Letter dated February 13, 2025, which shall extend the current HSAA to March 31, 2026, pending receipt of a new balanced budget waiver that meets the forecasted deficit requirements.

8.6 Long Term Care Home Service Accountability Agreement (LSAA) extension letter

On a motion duly made, seconded, and carried without abstentions, the Board approved to accept and agree to the amendments described in the Extending Letter dated February 13, 2025, which shall extend the current LSAA to March 31, 2026, pending receipt of a new balanced budget waiver that meets the forecasted deficit requirements.

9. Governance Committee

9.1 Governance Committee Chair's Report

E. Bonokoski noted the last Governance Committee meeting was held on March 19th and the Nominations Committee was struck and held on March 24. E. Bonokoski noted the following regarding the recruitment process:

- Efforts include positing the recruitment advertisement on the KDH website, on LinkedIn and other social media platforms, posting the advertisement in local papers as well as reaching out to Moose FM. The deadline for applications is April 11, 2025 and that proposed candidates would be finalized by early May, 2025. The Board was encouraged to circulate the advertisement throughout their networks.

E. Bonokoski reminded members to please complete the Board self-assessment survey by April 7, as this survey will provide further insight into the recruitment efforts.

9.2 Accreditation Action Plan

E. Bonokoski noted that the Governance Committee received and recommended the approval of the Accreditation Action plan which focuses on providing the Board with education regarding systemic racism and indigenous-specific racism.

On a motion duly made, seconded, and carried without abstentions, the Board approved the accreditation action plan.

9.3 Update regarding Board Education

On-line learning modules will be used to support the dissemination of the accreditation focused education as well as the other education requested throughout the year. The Board Management Office will be providing the link to that education as soon as possible.

On a motion duly made and seconded, the Board moved “in-camera”.

On a motion duly made and seconded the Board moved out of “in-camera”.

13. Credentialing

On a motion duly made and seconded, and carried without abstentions, the Board approved that hospital privileges for the following physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws, be approved by the Board of Directors:

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change	Other
		√	Dr. Aajab ABDULHUSSEIN	COURTESY, Emergency			
		√	Dr. Elyssia ADAMO	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Eusang AHN	COURTESY, Emergency			
	√		Dr. Turki ALFUHAID	COURTESY, Radiology		√	<i>From Temporary to Courtesy (Given temporary until Board approval)</i>
		√	Dr. Ismail ALI	COURTESY, Radiology			
		√	Dr. Khaled ALMOHAIMEDE	COURTESY, Radiology			
		√	Dr. Hanan ALSALEM	COURTESY, Surgery, Obstetrics and Gynecology			
		√	Dr. Omar ANJUM	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Daniel BEAMISH	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Philip BERARDI	COURTESY, Internal			

				Medicine, Hematological Pathology			
		√	Dr. Suzanne BOROUMAND	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Mark P. BORZECKI	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Joyes BOTROS	COURTESY, Emergency			
		√	Dr. Robin BOUSHEY	COURTESY, General Surgery			
		√	Dr. Renee BRADLEY	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Brian CHEN	COURTESY, Emergency			
		√	Dr. Kuan-Chin Jean CHEN	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Shawn CHHABRA	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Stephen CHOI	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Eric CLARK	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Amanda COLLIER	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Rory CONNOLLY	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Emily CONWAY	COURTESY, Emergency COURTESY, Surgical Assist			<i>Will complete an ACLS course within the next 2 months. ATLS, most recent is 2019.</i>
		√	Dr. Alexander CORET	ACTIVE, Radiology	√		
		√	Dr. Nicholas COSTAIN	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Sabastian DEWHIRST	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Richard DIONNE	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Maria DOUBOVA	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>

		√	Dr. Hassan DOUIS	COURTESY, Radiology			
		√	Dr. Laura DUGGAN	COURTESY, Anaesthesia	√		
		√	Dr. Mona EFFENDI	COURTESY, Surgical Assist			
		√	Dr. Sara El Jaouhari	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Emma FERGUSON	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Lisa FISCHER	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Melissa FORBES	COURTESY, Anaesthesia			
		√	Dr. Imane FOUDIL-BEY	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Mitchel FOX	COURTESY, Internal Medicine, Physical Medicine & Rehabilitation	√		
		√	Dr. James FUKAKUSA	COURTESY, Emergency			
		√	Dr. Lucas GIL	COURTESY, Anaesthesia COURTESY, Surgical Assist	√		
		√	Dr. Rasveg GREWAL	COURTESY, Internal Medicine, Cardiology			
		√	Dr. Adam Gruszczynski	COURTESY, Orthopaedic Surgery			
		√	Dr. Spencer GUTCHER	COURTESY, Anaesthesia			
		√	Dr. Andrew HALL	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Guy HEBERT	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Nathan HECHT	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>

		√	Dr. Michael HO	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Susan HOB DEN	COURTESY, General Surgery			
		√	Dr. Tahereh HOSSEINI	COURTESY, Emergency			
		√	Dr. Hicham IBRAHIM	COURTESY, Internal Medicine, Dermatology	√		
		√	Dr. Connor INGLIS	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Zeeya JAMAL	COURTESY, Internal Medicine, Pain Clinic			
		√	Dr. Nadine KAEFER	ACTIVE, Family Medicine	√		
		√	Dr. Yvonne KAETHLER	ACTIVE, Anaesthesia	√		
		√	Dr. Edmund KWOK	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Lauren LACROIX	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Wilson LAM	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Jeffrey LANDREVILLE	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Ralph LEE	COURTESY, Internal Medicine, Gastroenterolog y			
		√	Dr. Allan LIEW	COURTESY, Orthopaedic Surgery			
		√	Dr. Carla LIPAN	COURTESY, Anaesthesia			
		√	Dr. Matthew LIPINSKI	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Damian MACDONALD	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>

		√	Dr. Zachary MACDONALD	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Patrick MACGILLVRAY	COURTESY, Surgical Assist			<i>On a leave of absence</i>
		√	Dr. Roderick MACPHEE	COURTESY, Surgical Assist			
		√	Dr. Barbara MILLER	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Christopher MIREAULT	COURTESY, Anaesthesia			
		√	Dr. Christopher MORE	COURTESY, Anaesthesia			
		√	Dr. Hatef MOTTAGHI	COURTESY, Surgical Assist	√		
		√	Dr. Nicolas MURRAY	COURTESY, Radiology			
		√	Dr. Eric MUTTER	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Avik NATH	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Leigh NICKERSON	COURTESY, Anaesthesia			
		√	Dr. Larry NORMAN	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Kathleen O'CONNELL	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Scott ODORIZZI	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Paul PAGEAU	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Andy PAN	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Sergio PASIAN	COURTESY, Radiology			
		√	Dr. Edgardo PEREZ	COURTESY, Internal Medicine, Psychiatry			
		√	Dr. Patricia PETICCA	COURTESY, Internal Medicine, Endocrinology	√		

		√	Dr. Mannpreet PHAMBRI-KOMAL	COURTESY, Family Medicine	√		
		√	Dr. Jose PIRES	COURTESY, Surgery			
		√	Dr. Elena POLIAKOVA	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Stefan POTOCZNY	COURTESY, Radiology			
		√	Dr. Nicholas PRUDHOMME	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Brandon RITCEY	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Michael RUBIN	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Kenneth SABOURIN	COURTESY, Surgical Assist			
		√	Dr. Adam SACHS	COURTESY, Orthopaedic Surgery			
		√	Dr. Nicholas SCHOUCLA	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Colin SENTONGO	ACTIVE, Anaesthesia	√		
		√	Dr. Adnan SHEIKH	COURTESY, Radiology			<i>Incomplete – Missing CME Credit Summary.</i>
		√	Dr. Hassan SHENASSA	COURTESY, Surgery, Obstetrics and Gynecology			
		√	Dr. Ian SILVER	COURTESY, Radiology			
		√	Dr. Nina SINGH	COURTESY, Radiology			
		√	Dr. Catherine SMYTH	COURTESY, Anaesthesia			
		√	Dr. Alena SPACEK	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Ali SYED	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Vivian TAM	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Allan TAYLOR	COURTESY, Emergency			


		√	Dr. Colin TAYLOR	COURTESY, Radiology			
		√	Dr. Rajiv THAVANATHAN	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Christian VAILLANCOURT	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Ronald VEXLER	COURTESY, Internal Medicine, Cardiology			
		√	Dr. Richard WALDOLF	COURTESY, Anaesthesia			
		√	Dr. Sarah WARD	COURTESY, Emergency	√		
		√	Dr. Mike WEI	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Michael WOO	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. James WORRALL	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Jim YANG	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Stella YIU	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Mazen YOUNES	COURTESY, Surgical Assist			
		√	Dr. Darryl YOUNG	COURTESY, Orthopaedic Surgery			
		√	Dr. Haroun ZAYED	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>
		√	Dr. Susan ZHU	COURTESY, Anaesthesia			
		√	Dr. Ayesha ZIA	COURTESY, Emergency		√	<i>From Temporary to Courtesy</i>

14. KDH Board Action Registry: No outstanding actions.


15. Next Meeting: Thursday, May 29, 2025 at 6:30 pm, Hybrid (Teas and Grenville Mutual Insurance Boardroom, 380 Colonnade Dr., Kemptville, ON).

On a motion duly made and seconded, the Board went “in-camera”.

18. Meeting Termination: There being no further business, the meeting was terminated on a motion at 8:40 p.m.


Frank Vassallo (Jun 3, 2025 13:43 EDT)

F. Vassallo, CEO


Jeff Nolan (Jun 10, 2025 22:25 EDT)

J. Nolan, Board Chair