

APPENDIX C – ATTESTATION

Attestation Form

Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010 (BPSAA)*

TO: The Board **Kemptville District Hospital**, (the “Board”)
FROM: **Frank J. Vassallo**
Chief Executive Officer
Kemptville District Hospital
Date: **June 19, 2025**
RE: **April 1, 2024 to March 31, 2025 (“the Applicable Period”)**

On behalf of the **Kemptville District Hospital** (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital’s compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital’s compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital’s compliance with any applicable perquisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital’s compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet, during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a **Chief Executive Officer** in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at **Kemptville**, Ontario this 19 day of June, **2025**.



Frank J. Vassallo
Chief Executive Officer
Kemptville District Hospital

I certify that this attestation has been approved by the board of the **Kemptonville District Hospital**,
on **June 26, 2025**.



Jeff Nolan
Chair of the Board
Kemptonville District Hospital

SCHEDULE A to Attestation

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants; **no exceptions**
2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds; **no exceptions**
3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet; **no exceptions**
4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and **no exceptions**
5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet. **no exceptions**

APPENDIX A – HOSPITAL REPORT ON CONSULTANT USE

Hospital Report on Consultant Use

Name of Hospital: Kemptville District Hospital

LHIN: Champlain

Reporting Period: April 1, 2024, to March 31, 2025

See Attached

Preservation of Solicitor –client privilege:

This legislation maintains the integrity of solicitor client privilege, litigation privilege and settlement privilege, and does not require the disclosure of information subject to any of these privileges. While hospitals are expected to report on their retention of lawyers and law firms for the provision of consulting services, they are not required to report on instances where they have retained lawyers and law firms to provide legal advice, draft legal documents, conduct litigation on behalf of a hospital, or otherwise for the purpose of providing legal services to a hospital.

No.	Consultant Firm Name (s)	Name and Title of Consulting Contract	Contract Term If the contract term has been extended please include the original contract term and the amended contract term	Procurement Value (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$) / Total Paid	Consultant Selection Process (Open Competitive, Invitational Competitive, Non-competitive) If non-competitive, please provide an explanation	Modifications to Agreement (Yes/ No) If Yes, did the procurement documents permit modifications to the term or value of the agreement?
1	David M Price	CT Scanner Project	24 Months: Feb 21, 2023	Original Contract: \$1,500 per day estimates at \$4,500/month required Total Paid in Year: \$84,914.10	Non-competitive; sole source consultant based on recommendations throughout the province	No
2	Health Tech Consultants	IT Operating Plan	6 months: June 2023 - Dec 2023	Contract: \$49,950 Total paid in year: \$1,161.55	Open Competitive	Yes; modification based on actual expenses and hours incurred permitted
3	Huron Consulting Group	Strategic Goal Setting	1 year: Jan 26, 2024	Contract: \$7,735 Total Paid in Year: \$5,352.80	Invitational Competitive	No
4	Benchmark Intelligence Group	Member Support and review of MIS TB	4 year term: July 31, 2024	Contract Annual: \$5,156 and project amount: \$17,500	Invitational Competitive	No

		Compliance and Operational Efficiency		Total Paid in Year: \$17,193.93		
5	Borden Ladner Gervais LLP	ED Integration	Hourly – professional services rendered	Paid in Year: \$13,850.98	Non-Competitive; Organization had worked with our hospital in the past and we achieved economies of scale with their previous knowledge.	No
6	Optum Advisory Board	Subscription for consulting services	Annual renewal	Annual Renewal: \$15,000 plus tax Paid in year: \$16,738	Non-Competitive	No
7	SE-GA Workplace Consulting	Workers compensation management and cost recovery service	Annual renewal	Contract: \$0 – percentage of recoveries Paid in year: \$16,524.55	Invitational Competitive	No
8	Dr Markus	Medical Advisory Services	Hourly	Paid in Year: \$4,890.72	Invitational Competitive	No