

**Kemptville District Hospital (KDH)  
Board of Directors Meeting  
Thursday, January 29, 2026  
Via Microsoft Teams  
Minutes**

<b>Directors:</b>	Present	Regrets		Present	Regrets		Present	Regrets
G. Bebeung	√		J. Nolan		√	F. Vassallo	√	
D. Boyce		√	M. Norenberg		√	T. Wood	√	
E. Bonokoski (Chair)	√		D. O'Sullivan	√		G. Wyse	√	
G. Enei	√		J. Panciuk		√	A. Yee	√	
G. LeVasseur	√		K. Lawless	√		H. Zipes	√	
S. Mincoff	√		M. Jones	√		L. Armstrong	√	
Dr. Davison	√		Dr. C. Sentongo	√		E. MacPherson	√	
K. Hogue	√		P. Snelling	√		M. Ruigrok	√	

**Management, Staff & Guests:**

B. Rivard		√	M. Laughton (Recorder)	√	J. Garneau	√	
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**1. Call to Order:** E. Bonokoski, Board Chair, called the meeting to order at 6:30 pm. Quorum was established and there were no conflicts declared.

E. Bonokoski made the following Territorial Acknowledgement:

*In the spirit and understanding that we continue to gain in today's world, we would like to acknowledge the Algonquin nation, whose traditional and unceded territory we are gathered upon today. Also, for those attending remotely, acknowledgement is given for the lands they are located on at the time of the meeting*

**2. Additions / Changes to the Agenda:** There were no changes to the agenda.

**3. Education Session: Good Catch Program:** J. Garneau presented the good catch program, noting:

- That the Good Catch programme is a safety initiative designed to foster a proactive culture of safety and continuous learning at Kemptville District Hospital. A 'good catch' is defined as any proactive action by a healthcare team member to address a safety concern before harm occurs, including issues such as documentation errors, medication discrepancies, falls risk, or environmental hazards.
- Good catches are identified through the hospital's near-miss reporting system, reviewed by Patient Relations and leadership, and then presented at monthly managers' meetings. Recognised staff are acknowledged during these meetings, and

their actions are further celebrated through quarterly Good Catch Award ceremonies, which are also communicated to the wider hospital team and on social media.

- The importance of recognising staff who take proactive safety actions, sharing details of a recent award ceremony on the surgical unit. The recognition was meaningful to the recipient and was shared hospital-wide to reinforce engagement and the culture of safety.
- Next steps for the programme, include increasing awareness and participation across departments, sharing good catch stories through the Quality and Safety Committee, and continuing quarterly recognition to further embed the culture of safety.

**4. Client Centred Care – Patient Stories:** J. Garneau reviewed a complaint and compliment received and learning opportunities for the hospital.

**5. Reaffirmation of the Mission:** G. Enei reaffirmed the mission.

**6. Action Item Registry –** There were no outstanding items on the action item registry.

**7. Consent Agenda**

The Board reviewed the consent agenda.

*On a motion made and seconded, and carried without abstentions, the Board approved the consent agenda consisting of:*

*7.1 An approval of the minutes of the meeting on November 27, 2025, as presented.*

*7.2 Approval of the receipt of the following items:*

*7.2.1. Compliance Report*

*7.2.2. KDH Foundation Report*

*7.2.3. KDH Auxiliary Report*

*7.2.4. CNE Report*

*On a motion duly made and seconded the Board went in-camera.*

*On a motion duly made and seconded the Board came out of in-camera.*

**14. 2026-27 Capital Budget**

The Board noted that substantial discussion on this item had occurred during the in-camera session.

*On a motion duly made, seconded, and carried, without abstentions, the KDH Board of Directors approved a capital budget of up to \$1,147,360.00, regardless of funding attained, for the purchase of capital items with:*

*a) A total amount from unfunded capital of \$544,333.00*

*b) A total amount from potential funding sources of \$603,026.97.*

***On a motion duly made, seconded, and carried, without abstentions, the KDH Board of Directors approved a capital budget of up to \$2,085,000, pending funding being obtained.***

**15. Credentialing**

***On a motion duly moved, seconded, and carried without abstentions, the Board approved that hospital privileges for the following physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws, be approved by the Board of Directors:***

Credentialing Report for December 2025:

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change	Other
	√		Dr. Danica DEJONG	LOCUM, Emergency			<i>Appointment category under review pending external outcome.</i>
	√		Dr. Achire MBANWI	COURTESY, Radiology			<i>From Temporary to Courtesy. Granted Temporary until Board approval.</i>
	√		Dr. Nicole Kolozsvari	COURTESY, Surgery, Surgical Assist			

Credentialing Report for January 2026:

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change	Other
	√		Dr. Soha ABDELLATIF	COURTESY, Anesthesia			<i>Pending February 1, 2026, CMPA start date</i>
			Dr. Tahereh HOSSEINI	ACTIVE, Emergency		√	<i>From Courtesy to Active</i>
	√		Dr. Mohammad NIAZMAND	COURTESY, Emergency			
	√		Dr. Sabrina SLADE	COURTESY, Emergency			<i>From Temporary to Courtesy. Granted Temporary until</i>

							<i>Board approval.</i>
	√		Dr. Robert SUTTIE	COURTESY, Emergency			<i>From Temporary to Courtesy. Granted Temporary until Board approval.</i>

### 17. Credentialing Framework for Nurse Practitioners

Dr. Sentongo explained the significant policy change to include nurse practitioners in the hospital's credentialing process, detailing the background, procedural requirements, and differences from physician credentialing. Dr. Sentongo:

- Noted the rationale for the change citing an example where a nurse practitioner, as primary care provider of a patient, needed to have credentials at the hospital.
- Confirmed the changes were compliant with the KDH Professional staff bylaws, which allow for extended class nursing staff, and aligns with Ontario Hospital Association credentialing guidelines for nurse practitioners.
- Noted that nurse practitioners would be credentialed as independent practitioners under the associate staff category, mirroring the physician process but without statutory appeal rights under the Public Hospitals Act.

*On a motion duly made, seconded, and carried, without abstentions, the KDH Board of Directors approved the formal adoption of a credentialing framework for Nurse Practitioners (NPs) in accordance with the KDH Professional Staff By-Laws, the Ontario Hospital Association Credentialing Toolkit, and applicable statutory requirements.*

### 16. Medical Staff Policies

*On a motion duly made, seconded, and carried, without abstentions, the Board of Directors approved Medical Staff Policy #32 – Credentialing.*

### 18. Physician Excellence Awards

Dr. Sentongo presented the proposal for an annual Physician Excellence Award at Kempville District Hospital. He noted that:

- The award would be open to all credentialed physicians, granted annually, and that the framework and criteria would be developed and governed by the Medical Advisory Committee and Chief of Staff.

*On a motion duly made, seconded, and carried, without abstentions, the KDH Board of Directors approved the establishment of an annual Physician Excellence Award at Kemptville District Hospital, including explicit recognition of longevity and long-term*

*commitment to the hospital, and authorized the Chief of Staff, with Medical Advisory Committee oversight, to finalize and implement the award framework.*

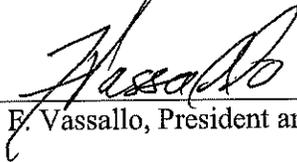
**19. Next Meeting: Thursday, February 26, 2026, at 6:30 pm via Teams.**

**20. In-Camera Session**

*On a motion duly moved and seconded, the meeting went in-camera.*

*Staff, guests, and non-voting ex-officio members departed the meeting.*

**16. Meeting Termination:** There being no further business, the meeting was terminated on a motion at 8:34 p.m.



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E. Vassallo, President and CEO

*Erin Bonokoski*

Erin Bonokoski (Mar 27, 2026 10:48:31 EDT)

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E. Bonokoski, Chair

