

Kemptville District Hospital (KDH)
Board of Directors Meeting
Thursday, May 28, 2026
Hybrid: Via Microsoft Team & Grenville Mutual Insurance (380
Colonnade Dr., Kemptville, ON).
Minutes

Directors:	Present	Regrets		Present	Regrets		Present	Regrets
G. Bebeung	√		J. Nolan		√	F. Vassallo	√	
D. Boyce		√	M. Norenberg	√		T. Wood	√	
E. Bonokoski (Chair)	√		D. O'Sullivan	√		G. Wyse	√	
G. Enei	√		J. Panciuk	√		A. Yee		√
G. LeVasseur	√		K. Lawless	√		H. Zipes	√	
S. Mincoff	√		M. Jones	√		L. Armstrong	√	
Dr. Davison		√	Dr. C. Sentongo	√		E. MacPherson	√	
K. Hogue	√		P. Snelling	√		M. Ruigrok	√	

Management, Staff & Guests:

B. Rivard	√		M. Laughton (Recorder)	√		R. Clayton, <i>KPMG</i>	√	
D. Allingham	√		J. Garneau	√				

1. Call to Order: E. Bonokoski, Board Chair, called the meeting to order at 5:30 pm. Quorum was established and there were no conflicts declared.

E. Bonokoski made the following Territorial Acknowledgement:

I'd like to open this meeting by acknowledging that we are on the traditional unceded, and unsundered territory of the Anishinàbe Algonquin People, who have inhabited and cared for these lands since time immemorial.

We'd like to express our gratitude and respect to them, and the land for all it has provided and continues to provide, which is also home to First Nations, Inuit and Métis Peoples.

It's important to collectively recognize the continued effects of colonization by reflecting on the harms and mistakes of the past, and take active steps to move forward in a spirit of reconciliation and collaboration.

We're grateful for the opportunity to work and provide care on these lands, and committed to cultivating meaningful relationships with Indigenous peoples as we all work together in support of equitable and accessible health care in our community.

2. Reaffirmation of the Mission: P. Snelling provided the reaffirmation of the Mission of KDH.

3. **Education Session:** The Board was joined by a patient to provide an account of their care experience at the hospital.

D. Allingham and J. Garneau departed the meeting.

4. **Additions / Changes to the Agenda:** There were no changes to the agenda.

5. **KDH Board Action Registry** – (no outstanding items)

6. Draft 2025-26 Financial Statements and Audit Report

R. Clayton from KPMG, presented the results of the annual audit and confirmed the issuance of an unmodified (clean) audit opinion, indicating that the financial statements fairly present the financial position of the organization and are free of material misstatements.

The auditor further noted:

- No significant audit issues, control deficiencies, or emerging risks were identified.
- Full cooperation from management and timely preparation of materials.
- One minor uncorrected misstatement relating to deferred revenue recognition. The misstatement was deemed immaterial by management, with the concurrence of the auditor.

Management and the auditors highlighted:

- Growth in both revenues and expenses, largely driven by wage-related funding pressures and one-time funding adjustments.
- The organization achieved a balanced (surplus) position above the line.

R. Clayton departed the meeting.

- 6.1 The Committee chair noted that at the time of the Corporate Services Committee, there was an unresolved issue regarding the classification of one aspect of the financial statements which is the reason for the proposed wording of the resolution that the Board “authorizes the Chief Financial Officer subject to the approval of the Treasurer, to make any final immaterial changes to the financial statements”.

On a motion duly made, seconded, and carried without abstentions, the KDH Board of Directors:

- ***Approved the Draft Audited Financial Statements for the year ended March 31, 2026, and authorizes the Chief Financial Officer subject to the approval of the Treasurer, to make any final immaterial changes to the financial statements; and,***
- ***Approved the Receipt and Acceptance of the Auditor’s Report for 2025-26.***

7. Consent Agenda:

On a motion duly made, seconded, and carried without abstentions, the KDH Board of Directors approved the Consent Agenda consisting of:

7.1 An approval of:

7.1.1. The March 26, 2026 Board Meeting Minutes, as presented.

7.2 An approval of the receipt of the following items for information:

7.2.1. Compliance Report

7.2.2. Client Centred Care – Patient Stories

7.2.3. Patient Compliments and Complaints Report

7.2.4. Patient and Family Advisory Committee Year-end Update

7.2.5. Q4 Update on Publicly Reported Patient Safety Indicators

7.2.6. Q4 Update on Operating Plan

7.2.7. Q4 Update on Enterprise Risk Management Dashboard

7.2.8. Human Resources Litigation Update

7.2.9. Investment Portfolio Report & Financing Report Q4

7.2.10. Foundation Board Report

7.2.11. Auxiliary Report

7.2.12. Chief Nursing Executive Report

7.2.13. Balanced Scorecard Q4 Update

8. Committee Reports

8.1 Quality and Safety Committee Report

H. Zipes noted that the Quality and Safety Committee reviewed:

- A comprehensive presentation on surgical services including the internal and external risks to the program.
- An update from the good catch program whereby staff and volunteers are recognized for their roles in “good catches”. Good catches prevent adverse incidents from occurring. The role of this program is to promote a non-punitive, learning-focused culture.
- A review of the year-end results for the 2025-26 Quality Improvement Plan (QIP) and as well as the results for the metrics relating to executive compensation.

8.1.2. On a motion duly made, seconded, and carried without abstentions, the Board of Directors approved the disbursement of executive compensation for achieving the annual targets for at least, two out of the three QIP indicators tied to executive compensation.

8.2 Corporate Services Committee Report

8.2.1. Chair’s Report

G. Wyse reported that:

- The fiscal year began with significant financial risk due to budget pressures.

- Active risk management, monitoring, and mitigation strategies were implemented.
- The Hospital is now in an improved financial position.
- These improvements can be attributed, in part, to:
 - Receipt of an additional \$621,000 in incremental surgical revenue (ISR) funding, which is reflective of the inter-team collaboration at KDH.
 - Reinstatement of the hospital's 4A status in the Emergency Department Alternate Funding Agreement (EDAFA) which translates into increased funding levels. This funding is critical for physician retention, recruitment, and service stability in the emergency department (ED).
 - Capital funding received from the Foundation, including:
 - A second X-Ray machine funded entirely through philanthropic support.
 - The KDH Board thanked and commended the KDH Foundation for their support and their ability to build special relationships with the community which ultimately helps fund critical hospital initiatives.

8.2.2. Auditor Recommendation for 2026-27

The Board discussed the Auditor Recommendation for 2026-27 noting that this is the last year of the of the three year engagement of the auditor.

On a motion duly made, seconded, and carried without abstentions, the KDH Board of Directors approved a recommendation to the Membership to appoint KPMG as the Auditor of Kemptonville District Hospital for the fiscal year ending March 31, 2027.

8.2.3. Bill S-211 Report and Attestation

The Board noted the report included in the meeting materials discussed that the report outlines what KDH is doing (for example, plans and policies) to mitigate the risks of child or forced labour its supply chains.

On a motion duly made, seconded, and approved without abstentions, the Board of Directors approved Kemptonville District Hospital's Bill S-211 Annual Report for the year 2025-26 and authorizes the Chair by resolution as of the date of this meeting, to sign-off on the following attestation on behalf of the Board of Directors, including noting the date when the report was approved:

"In accordance with the requirements of the Act, and in particular section 11 thereof, I attest that I have reviewed the information contained in the report on behalf of the governing body of the Kemptonville District Hospital. Based on my knowledge, and having exercised reasonable diligence, I attest that the

information in the report is true, accurate and complete in all material respects for the purposes of the Act, for the reporting year April 1, 2025 – March 31, 2026.

8.2.4. Ontario Financing Authority (OFA) Loan

The Board noted that this initiative is to replace the current loan for the CT scanner held at a commercial bank with a lower interest OFA loan. The loan and the terms have already been reviewed and what is now being proposed to the Board is the final sign off. The Corporate Services Committee Chair noted the following four documents included in the meeting package:

- The Directors Resolution
- The Loan Agreement
- Officers Certificate
- Pre-authorized debit agreement

On a motion duly made, seconded, and carried without abstentions, the KDH Board of Directors approved the proposed Directors resolution provided in the meeting package as item 8.2.4a) and attached to these minutes.

8.3 Governance Committee Report

G. LeVasseur noted that the Governance Committee:

- Has sent a notice to Board members to solicit their interest to continue or change their committee appointments over the next Board year as well as solicited interest for officer positions.
- Reviewed and approved an update to the Code of Conduct Policy. The update establishes policies and procedures for document retention, storage and destruction among Board members.
- Reviewed and established a proposed updated 2026 Board Chair Evaluation process, as noted in the meeting materials.

8.3.1. Code of Conduct Policy – Update on Document Retention

On a motion duly made, seconded, and carried, without abstentions, the KDH Board of Directors approved the revised Code of Conduct Policy containing the updates on Board documentation practices.

8.3.2. Approach to 2026 Board Chair Evaluation Process

On a motion duly made, seconded, and carried, without abstentions, the KDH Board of Directors approved to implement the proposed 2026 Board Chair Evaluation process using the 2026 Survey.

On a motion duly made and seconded, the Board went in-Camera.

On a motion duly made and seconded, the Board came out of in-Camera.

14. Items for Approval

14.1 Credentialing

On a motion duly moved, seconded, and carried without abstentions, the Board approved that hospital privileges for the following physicians, who have been credentialed as set out under Article 7 Appointment and Reappointment to Professional Staff of the Professional Staff Bylaws, be approved by the Board of Directors:

Credentialing Report for April 2026

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change	Other

Credentialing Report for May 2026

Temp	App	Re-App	Physician	Privilege Category	KDH Primary	Change	Other
	√		Dr. Wadah AHMED	COURTESY, Radiology			
	√		Dr. Veronica ROY	COURTESY, Family Medicine, Transfusions			
	√		Dr. Chidam YEGAPPAN	COURTESY, Ambulatory, Neurology			

14.2 Medical Staff Policies

Dr. C. Sentongo noted that the Medical Staff policies have been updated based on a set review cadence and that changes are mainly “housekeeping” in nature. A notable update was noted in Policy #16 – Late Applications to Medical Staff, whereby a late fee has been added to the policy for late applications for medical staff reappointments. This is a standard practice among most hospitals and reflects the significant amount of administrative effort and time required to address potentially late applications with applicants.

On a motion duly made, seconded, and carried, without abstentions, the KDH Board of Directors approved the following medical staff policies, as presented:

- *Medical Staff Policy #12 – Responsibility for Investigations – Ordered & Pending*
- *Medical Staff Policy #15 – Attendance in Meetings*
- *Medical Staff Policy #16 – Late Applications to Medical Staff*
- *Medical Staff Policy #18 – Disclosure of Harm*
- *Medical Staff Policy #19 – Responsibility of Historical and Physical Documentation*
- *Medical Staff Policy #20 – Medical Products - New Capital Equipment Purchase Requisitions*

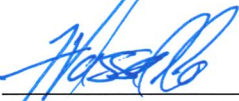
15. Next Board Meeting and Annual Members Meeting: Thursday, June 25, 2026, at 6:30 pm and will be Hybrid (via Teams & at Grenville Mutual Insurance, 380 Colonnade Dr., Kemptville, ON).

16. In-Camera Session

On a motion duly moved and seconded, the meeting went in-camera.

Staff, guests, and non-voting ex-officio members, and E. MacPherson and M. Norenberg departed the meeting.

17. Meeting Termination: There being no further business, the meeting was terminated on a motion at 9:05 p.m.



F. Vassallo, President and CEO



Erin Bonokoski (Sep 16, 2026 13:32:56 EDT)

E. Bonokoski, Chair